

BABYLON UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES

APPROVED

DATE: January 8, 2024

PLACE: Babylon Jr./Sr. High School

MEMBERS PRESENT: Ms. Linda Jurs, Ms. Donna Noesi, Ms. Theresa Patiri, Mr. David Sonkin,
Mr. Ari McKenzie, Mr. Robert Verdi, and Ms. Catherine Wieland

OTHERS PRESENT: Ms. Carisa Manza, Mr. Jeffrey Haubrich, Ms. Deirdre Lunetta, Ms. Nicole
Murphy and Ms. Linda McGarvey

I. **Call to Order** – 6:30 p.m.

II. **Executive Session**

Mr. McKenzie moved and Ms. Noesi seconded a motion to go into Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate to executive session in accordance with the Open Meeting Law.

Motion carried. Vote: 7-yes, 0-no.

III. **Pledge of Allegiance** – Board President

IV. **Approval of Minutes of Previous Meeting(s)**

Regular Business Meeting of December 11, 2023

Mr. Sonkin moved and Ms. Noesi seconded a motion to approve the minutes of the Regular Business Meeting of December 11, 2023, as presented to the Board at this meeting.

Motion carried. Vote: 7-yes, 0-no.

V. **Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Reports** for November 2023.

Mr. McKenzie moved and Mr. Verdi seconded a motion to approve the Treasurer's and Business Office Financial Reports and Extra Curricular Fund Reports for November 2023.

Motion carried. Vote 7-yes, 0-no.

VI. **Superintendent's Report** – Ms. Manza reported on the following:

- Before starting her comments, Ms. Manza introduced Brady Cunneen, a high school student delegate, who shared some updates on behalf of the Jr./Sr. High School.
- Ms. Manza attended the winter concerts at the elementary school and Jr./Sr. High School.
- Ms. Manza introduced the Jazz Band, under the direction of Mr. Charlie Leech, Director of Fine Arts, who performed one of their pieces from the winter concert. Photos were taken and certificates of appreciation were given to the members of the performing Jazz Band members.
- Ms. Manza mentioned that the Grade School concerts will be taking place this week, which will take place at the Elementary School due to water damage in Rowe Hall.
- Ms. Manza, on behalf of the Board, recognized some outstanding members of the Babylon community for their volunteer and philanthropic efforts to support members of the Babylon community:
 - Mr. Wayne Meehan and the Lily Flanagan Restaurant

- Members of Babylon Strong: Kara Darrell, Melissa Muma, Cathryn McAleavey, Ingrid Archaga, Shvonne Romanitch and Jenn Parendo

VII. Representatives of Organizations

Ms. Desiree Harkins, president of the PTSA, spoke about events the PTSA is sponsoring.

VIII. Questions/Comments from Visitors

Ms. Skarulis had questions about IEPs. Ms. O'Hara had questions about the budget presentation and about report cards.

IX. New Business

Ms. Noesi moved and Mr. Sonkin seconded a motion to omnibus Items 1-16.

Motion carried. Vote 7-yes, 0-no.

Ms. Patiri moved and Mr. Verdi seconded a motion to approve items 1-16.

Motion carried. Vote 7-yes, 0-no.

1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Jenna Rossi, aide at Babylon Elementary School, effective December 14, 2023, with best wishes.

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Joe LaSala, security guard, effective December 19, 2023, with best wishes.

3. **UNPAID FAMILY AND MEDICAL LEAVE EXTENSION REQUEST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an extended, unpaid Family and Medical Leave of Margaret Kelland, Food Service Administrative Assistant, effective January 2, 2024 through January 26, 2024.

4. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments with a start date of January 9, 2024. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$19.00, Step 2: \$19.31, Step 3: \$19.69)

Elementary School: Brian Best

Kelly Donovan (existing monitor at BES)

Karen Jarvis (existing kitchen aide at BES)

5. **SUBSTITUTE AIDE/MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute aide/monitor appointments for the 2023-2024 School Year. Compensation for these positions to be \$15.00 per hour through 12/31/2023 and \$16.00 per hour beginning 1/1/2024.

Elementary School

Amy Malley (Pre-approved for 12/14/2023) – Substitute Monitor

Madelyn Marinelli (Pre-approved for 12/18/2023) – Substitute Monitor

Lois Regina – Substitute Aide

6. **INCREASE IN RATE OF PAY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the substitute aides, monitors and custodial workers rate of pay increase from \$15.00 to \$16.00, pursuant to the minimum wage increase required by law, effective January 1, 2024.

7. **CLERICAL AIDE INCREASE IN RATE OF PAY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the pay increase for Tara O'Rourke, Clerical Aide at BHS, from \$15.00 to \$16.00, pursuant to the minimum wage increase required by law, effective January 1, 2024.

8. **STUDENT TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the student teacher appointments of the following students for the Spring 2024 semester:

Student Teacher	Field of Study	Cooperating Teachers
Alexandra Trischetti	Elementary Education	Samantha Czczotka
Nolan Balka	Mathematics Gr. 7-12	Peggy Holguin
Paola Maldonado	World Language	Rebecca Olivieri

9. **CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Math Home Tutor Consultant contract between Babylon Union Free School District and John Michele, effective January 9, 2024, up to and including June 30, 2024.

10. **WORKPLACE VIOLENCE PREVENTION POLICY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following **RESOLUTION**:

WHEREAS, Labor Law § 27-b was recently amended, effective January 4, 2024, to require school districts to adopt a Workplace Violence Prevention Policy and accompanying forms released by the Department of Labor including: Record and Policy Review; Evaluation of the Physical Environment; List of Risks and Mitigation Efforts; Workplace Violence Training Outline; and Workplace Violence Incident Report; and

WHEREAS, it is necessary to implement the policy and accompanying forms to comply with applicable law.

BE IT RESOLVED, the Board of Education hereby temporarily suspends all policies requiring a first and/or second reading prior to the adoption of the policy; and it is further

RESOLVED, the Board of Education hereby authorizes the adoption of the enclosed Workplace Violence Prevention Policy. The accompanying forms will be adopted at a future meeting of the Board of Education.

11. **ADOPTION OF 2024/2025 SCHOOL CALENDAR: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Calendar for the 2024-2025 school year (as attached).

12. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$2,196.22 to cover the outstanding lunch fund balances at Babylon Memorial Grade School and Babylon Elementary School, from a community member who wishes to remain anonymous. Thank you for this very generous donation.

13. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$2,500.00 to the Babylon Union Free School District from the Guy Fieri Foundation, with appreciation for this generous gift and also with appreciation to Julie Zanghi, Babylon Memorial Grade School ENL teacher, for her efforts in acquiring this gift for the school district.

14. **HEALTH SERVICE AGREEMENTS: RESOLVED**, that the Board of Education approve health services agreements between the Babylon UFSD and the following school districts for the 2023-2024 school year: East Islip UFSD & Seaford UFSD.

15. **CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services contract between Babylon Union Free School District and Child Psychology of Long Island for the term of November 1, 2023 through June 30, 2024.

16. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated October 16, 2023 through January 2, 2024.

X. **Other Business**

As there was no other business to discuss, the meeting moved on to the next item on the agenda.

XI. **Future Board Meetings**

Ms. Jurs announced the following future board meetings:

January 22, 2024 meetings:

BOE Work/Study Meeting

7:30 p.m. @ HS Library

Curriculum Committee Meeting

5:00 p.m. @ HS

Finance Committee Meeting

5:00 p.m. @ HS

Building & Grounds and Security

5:30 p.m. @ HS

February 12, 2024 meetings:

BOE Regular Business Meeting

7:30 p.m. @ HS Library

Technology Committee Meeting


5:00 p.m. @ HS

XII. **Adjournment**

Ms. Wieland moved and Mr. McKenzie seconded a motion to adjourn the meeting at 8:32 p.m.

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,



Linda McGarvey
District Clerk