

BABYLON UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
WORK/STUDY MEETING MINUTES

APPROVED

DATE: November 27, 2023

PLACE: Babylon Jr./Sr. High School

MEMBERS PRESENT: Ms. Linda Jurs, Ms. Donna Noesi, Ms. Theresa Patiri, Mr. David Sonkin,
Mr. Ari McKenzie, Mr. Robert Verdi and Ms. Catherine Wieland

OTHERS PRESENT: Ms. Carisa Manza, Mr. Jeffrey Haubrich, Ms. Deirdre Lunetta and Ms. Linda
McGarvey

I. **Call to Order** – 6:30 p.m.

II. **Executive Session**

Ms. Patiri moved and Ms. Noesi seconded a motion to go into Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate to executive session in accordance with the Open Meeting Law.

III. **Pledge of Allegiance** – Board President

IV. **Approval of Minutes of Previous Meeting(s)**
Regular Business Meeting of November 13, 2023

Mr. Sonkin moved and Ms. Wieland seconded a motion to approve the minutes of the Regular Business Meeting of November 13, 2023, as presented to the Board at this meeting.
Motion carried. Vote: 7-yes, 0-no.

V. **Superintendent's Report** – Ms. Manza reported on the following:

- o Ms. Manza mentioned how wonderful the Babylon parade honoring our athletes was and thanked all who were able to show support. Ms. Manza also thanked Mayor Adams and the Village of Babylon for coordinating the parade and for County Executive Steve Bellone and Babylon Town Supervisor Rick Schaffer for joining in.
- o Ms. Manza introduced members of the Energia Team, the General Contractor for our Energy Performance Contract, and members of Energy Systems Group, who is the Energy Savings Company who we are asking the Board to award the Request for Proposal to complete our EPC (as per agenda item #10).
- o Ms. Manza introduced the three new members of the Citizen's Advisory Committee, and each new member introduced themselves to the Board.

VI. **Work/Study Business**

Justin Benoit from Energia and Mike Ryan from Energy Systems Group gave a PowerPoint presentation on the proposed Energy Performance Contract for the Babylon Union Free School District.

VII. **Questions/Comments from Visitors**

Ms. Berry, Ms. Skarulis and Ms. Healy all had questions regarding the Energy Performance Contract.

VIII. **New Business**

Mr. McKenzie moved and Mr. Verdi seconded a motion to omnibus Items 1-13.

Motion carried. Vote 7-yes, 0-no.

Mr. Sonkin moved and Ms. Noesi seconded a motion to approve items 1-13.

Motion carried. Vote 7-yes, 0-no.

1. **NEW MEMBERS OF THE CITIZENS ADVISORY COMMITTEE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the following three (3) Babylon residents to serve on the Citizens Advisory Committee to fill the three (3) vacancies:

- Nicole Della Rocca
- Kate Dinota
- Siobhan Healy

2. **UNPAID FAMILY AND MEDICAL LEAVE REQUEST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the unpaid Family and Medical Leave request of Gayle McGuickian, high school kitchen aide, effective January 26, 2024 through April 26, 2024 (return date is an estimate per doctor).

3. **NON-INSTRUCTIONAL AIDE STIPENDS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the non-instructional aide stipends of \$2,160 per year (prorated), from September 7, 2023 to June 30, 2024, to the following aides for assisting students with toileting in accordance with the students' IEP or 504 Plans.

Magna Nicotri (effective 11/27/2023-6/30/24)
Alicia Lulley
Carina Rowland
Mersia Daci

4. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following coaching/athletic appointment for the Winter 2023/2024 season:

Volunteer V/JV Basketball Coach	Shaun Kaminski
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5. **PER DIEM SUBSTITUTE TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following substitute teacher, for the 2023-2024 school year. Compensation for these assignments to be at the substitute teacher per diem rate of pay scale: Days 1-30 \$110.00; Days 31-60: \$120.00; Days 61-90: \$130.00; Over 91 days: \$140.00

High School: Hanna Lepore (start date 12/04/2023), Lia Mangano (start date 12/18/2023)

6. **MEMORANDUM OF AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement between the Board of Education of the Babylon Union Free School District and the Non-Instructional Aide and Monitor Association, related to the collective bargaining agreement covering the period July 1, 2014 up through and including June 30, 2024, as more fully discussed in executive session, and hereby authorizes the President of the Board of Education to execute a contract setting forth such terms on behalf of the Board.

7. **SECOND READING OF POLICY NO. 6705-FEDERAL FUNDS PURCHASING: RESOLUTION:** **WHEREAS**, Policy No. 6705, *Federal Funds Purchasing*, has undergone a first reading at the November 13, 2023, Board of Education meeting; and

WHEREAS, pursuant to Policy No. 2410, *Formulation, Adoption and Amendment of Policies*, the Board of Education may adopt a policy after the first reading, and waive additional readings, if approved by a majority vote of the Board;

NOW THEREFORE, BE IT RESOLVED, pursuant to Policy No 2410, the Board of Education hereby waives the second reading of Policy No. 6705; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts Policy No. 6705, *Federal Funds Purchasing*.

8. **SECOND READING OF POLICY NO. 6230, INTERNAL CONTROLS FOR FEDERALLY-FUNDED PROJECTS AND 6230-E.1, ALLOWABLE ACTIVITIES AND COSTS EXHIBIT, AND No. 6230-E.2, ASSET MANAGEMENT EXHIBIT: RESOLUTION, WHEREAS**, Policy No. 6230 *Internal Controls for Federally-Funded Projects*, 6230-E.1, *Allowable Activities and Costs Exhibit*, and No. 6230-E.2, *Asset Management Exhibit*, have undergone a first reading at the November 13, 2023, Board of Education meeting; and

WHEREAS, pursuant to Policy No. 2410, *Formulation, Adoption and Amendment of Policies*, the Board of Education may adopt a policy after the first reading, and waive additional readings, if approved by a majority vote of the Board;

NOW THEREFORE, BE IT RESOLVED, pursuant to Policy No 2410, the Board of Education hereby waives the second reading of Policy No. 6230, No. 6230-E.1 and No. 6230-E.2; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts Policy No. 6230 *Internal Controls for Federally-Funded Projects*, 6230-E.1, *Allowable Activities and Costs Exhibit*, and No. 6230-E.2, *Asset Management Exhibit*.

9. **INTERNSHIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following internship:

Intern	Field of Study	Cooperating Teacher	Semester
Gabrielle Freeman	Social Work	Elaine DiGiacomo	Spring

10. **APPOINTMENT OF ENERGY SYSTEMS GROUP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education recommends a resolution for the appointment of Energy Systems Group;

WHEREAS, the Board of Education of the Babylon Union Free School District solicited requests for proposals from energy services companies for the design and implementation of Energy Conservation Measures at all district facilities on an Energy Performance Contract basis; and

WHEREAS, the School District received two (2) proposals in response to the request for proposals from Energy Systems Group and Johnson Controls; and

WHEREAS, based upon review and evaluation of the proposals, the School District Administration and Energia recommend that Energy Systems Groups proceed with a Comprehensive Energy Audit ("CEA") of the district facilities to determine the specific scope of Energy Conservation Measures that might be installed under an Energy Performance Contract; and

WHEREAS, Energy Systems Group shall proceed with a CEA at no obligation or cost to the School District; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Babylon Union Free School District herewith appoints Energy Systems Group as the winner of the request for proposals contest.

11. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a Wurlitzer 2270 Series Console Piano, valued at approximately \$3,000, from Donna and Mike Hendrickson for use at Babylon Memorial Grade School. Thank you for this very generous donation.
12. **OBSOLETE ITEMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the discard of an ice machine from the high school athletic trainer's office. This item is not working and is beyond its useful life. A new ice machine has been installed with the help of the Babylon Booster Club.

13. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the term of September 1, 2023 through June 30, 2024 between Babylon Union Free School District and Lindenhurst Union Free School District.

IX. **Other Business**

Ms. Jurs mentioned that, at our next Board meeting on December 11, 2023, the Guidance Department will be doing a presentation. The meeting will take place in Rowe Hall.

X. **Future Board Meetings**

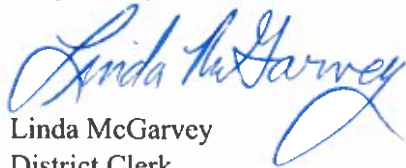
Ms. Jurs announced the following future board meetings:

- BOE Regular Business Meeting, Monday December 11, 2023, 7:30 p.m. @ high school Rowe Hall
- BOE Regular Business Meeting, Monday, January 8, 2024, 7:30 p.m. @ high school library

XI. **Adjournment – 8:21 p.m.**

Ms. Patiri moved and Mr. Sonkin seconded a motion to adjourn the meeting at 8:21 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,



Linda McGarvey
District Clerk