

**BABYLON UNION FREE SCHOOL DISTRICT  
50 RAILROAD AVENUE, BABYLON, NY 11702**

**BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING  
AGENDA – DECEMBER 11, 2023**

The Babylon Board of Education and Administration welcomes your attendance at Board of Education meetings. Board meetings, including public comment periods, are meetings of the board in public, not meetings of the public. It is critical that boards be able to conduct their business without disruption. While public comments are not required by law, the Board of Education recognizes the value of community participation. As such, public comment affords community members the opportunity to address the Board of Education on matters under consideration. The procedure for public participation during the public portion of the meeting designated for this purpose is as follows:

- Those who address the Board must do so from the podium only and must state their name. The Board President will indicate when comments are permitted and will maintain order for each speaker.
- Speakers will have three minutes to comment. As the three-minute mark approaches, speakers will be prompted to finish their thoughts.
- All attendees will be respectful while a speaker is addressing the Board. All comments are to be directed only to the Board.
- The Board will not permit “polling” of Board members by speakers.
- After speakers have had an opportunity to do so, the Board of Education and/or Administration will do their best to provide responses to questions or comments.
- Public discussion on matters relating to staff and students, at which their reputation, privacy, or rights to due process, or those of others could in some way be violated, is prohibited. Additionally, neither the Board nor Administration will discuss questions from the public regarding collective bargaining negotiations or legal matters. Please share personnel compliments or concerns with the Board in writing. You may deliver your statement to our district clerk and/or email your statement to members of the school board at [boe@babylonufsd.com](mailto:boe@babylonufsd.com)
- All in attendance at the Board of Education Public Meeting must conduct themselves in a respectful manner. Personal attacks on individual board members, administrators, staff, or any other person will not be tolerated and may be cause to adjourn the meeting.

Thank you for your cooperation.

**I. Call to Order - 6:30 p.m.**

**II. Executive Session**

It is anticipated that, upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session, the Board will reconvene at approximately 7:30 p.m.

**III. Pledge of Allegiance**

**IV. Approval of Minutes of the Work/Study Meeting of November 27, 2023.**

**V. Approval of Treasurer’s and Business Office Financial Reports and Extra Curricular Fund Reports for October 2023.**

**VI. Superintendent’s Report**

- a. Student Delegate Report
- b. News & Updates around the District

**VII. Representatives of Organizations – Please stand and state your name.**

**VIII. Questions/Comments from Visitors – Please stand and state your name.**

**IX. New Business**

1. **FAMILY AND MEDICAL LEAVE REQUEST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Family and Medical Leave (combination of paid and unpaid) of Cecilia Kaufmann, special education teacher at Babylon Elementary School, effective approximately December 22, 2023 through June 30, 2024.
2. **FAMILY AND MEDICAL LEAVE REQUEST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a six (6) week Family and Medical Leave Request of Patrick Donaldson, high school teacher, to care for the birth of his child. The anticipated start date of the leave is December 21, 2023, pending the birth of his child.

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- 3. **PER DIEM SUBSTITUTE TEACHER/LEAVE REPLACEMENT APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Alyssa Metz as a substitute teacher/leave replacement, to cover for Cecilia Kaufmann, special education teacher at Babylon Elementary School, with a start date of December 12, 2023. Compensation for this assignment to be at the substitute teacher per diem rate of pay scale: Days 1-30 \$110.00; Days 31-60: \$120.00; Days 61-90: \$130.00; Over 91 days: \$140.00. Once leave replacement assignment begins, compensation will be MA/Step 1 (\$65,053 Prorated).
- 4. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute teacher appointments. Compensation for these assignments to be at the substitute teacher per diem rate of pay scale: Days 1-30 \$110.00; Days 31-60: \$120.00; Days 61-90: \$130.00; Over 91 days: \$140.00

**High School**

Barbara Wild (start date of December 4, 2023)  
Ashley Kniff (start date of December 6, 2023)

- 5. **PROBATIONARY SENIOR ACCOUNT CLERK: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Patricia O’Flaherty as Senior Account Clerk, effective December 20, 2023. Compensation for this assignment to be Step 4 of the Senior Account Clerk column of the 2023-2024 salary schedule in accordance with the Clerical/Nursing/Network & Systems Technicians Association contract. (\$55,222 prorated)
- 6. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$19.00, Step 2: \$19.31, Step 3: \$19.69)

**Elementary School:** Haritha Chintarlapalli (Start Date 12/4/2023)  
Johanna Herles (Start Date 12/12/2023)

- 7. **STUDENT TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the student teacher appointment of the following student for the Spring 2024 semester:

<b>Student Teacher</b>	<b>Field of Study</b>	<b>Cooperating Teachers</b>
Emma Lange	Secondary Educ./English	Lindsay Jones and Michael Birnbaum

- 8. **APPROVAL OF CONSULTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the extension of Carol Feudi as Consultant to the District for the HR department and business office, effective January 1, 2024 through June 30, 2024, at the hourly rate of \$50 per hour.
- 9. **HEALTH SERVICE AGREEMENTS: RESOLVED**, that the Board of Education approve health services agreements between the Babylon Union Free School District and the following school districts for the 2023-2024 school year: Amityville Union Free School District and Copiague Union Free School District.
- 10. **APPROVAL OF EXERNAL AUDIT CORRECTIVE ACTION PLAN (CAP): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education acknowledges receipt and hereby accepts the Corrective Action Plan for the annual financial statement audit management letter for the fiscal year ended June 30, 2023 issues by Cullen & Danowski, LLP.

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11. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract between Babylon Union Free School District and Deer Park Union Free School District for the term of July 10, 2023 through August 18, 2023.
12. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract between Babylon Union Free School District and West Islip Union Free School District for the term of July 1, 2023 through June 30, 2024.
13. **SPECIAL EDUCATION CONTRACT FOR RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through allocations for the 2023-2024 school year between the Board of Education of the Babylon Union Free School District and the following: Adults and Children with Learning and Developmental Disabilities, Inc., Developmental Disabilities Institute, Kids in Action of LI Inc. Program, Liberty Resources Psychology, Physical, Occupational, Speech Therapy, PLLC, Mid Island Therapy Associates, LLD d/b/a All About Kids, The New Interdisciplinary School, and NYSARC Inc. Suffolk Chapter Saul & Elaine Seiff Educare Center.
14. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the term of October 5, 2023 through December 6, 2023, between Babylon Union Free School District and Massapequa School District.

X. **Other Business**

- |                                   |   |  |
|-----------------------------------|---|--|
| XI. <b>Future Board Meetings:</b> | BOE Regular Business Meeting<br>January 8, 2024<br>7:30 p.m. @ HS Library | BOE Work/Study Meeting<br>January 22, 2024<br>7:30 p.m. @ HS Library |
|-----------------------------------|---|--|

XII. **Adjournment**

**BABYLON UNION FREE SCHOOL DISTRICT  
TREASURER'S REPORT AS OF OCTOBER 2023**

	<u>PRIOR BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>				
Chase Bank-Checking	899,755.30	11,042,088.58	11,733,042.53	8,801.35
Chase Premier MM	1,305.67	2.33	0.00	1,308.00
Chase/Payroll	2,255.20	2,332,419.82	2,332,419.82	2,255.20
Chase/Disbursement	4,574.42	1,459,079.85	1,459,079.85	4,574.42
NYCLASS/General Fund	5,874,280.57	7,478,982.04	2,120,000.00	11,233,242.61
<b>TRUST AND AGENCY</b>				
Chase Bank	77,114.34	2,510,833.13	2,488,211.78	101,735.69
NYCLASS	260,682.08	1,169.86	0.00	261,831.74
<b>SCHOOL LUNCH</b>				
Chase Bank	268,258.91	75,444.79	58,815.59	282,888.11
NYCLASS	312,784.50	1,403.61	-	314,188.11
<b>FEDERAL FUNDS</b>				
Chase Bank	786.25	207,701.14	77,997.70	130,489.69
<b>CAPITAL FUND I</b>				
Chase Bank	2,148.34	3.83	0.00	2,152.17
NYCLASS	723,893.13	3,248.27	0.00	727,141.40
<b>EXTRA-CURRICULAR FUND</b>				
Chase/Checking	114,066.53	7,328.17	1,371.16	120,024.54
<b>SCHOLARSHIP ACCTS</b>				
Webster Bank - Bernichon Scholarship	4,590.79	0.00	0.00	4,590.87
Wells Fargo - Stanewick Scholarship	14,235.13	0.00	0.00	14,235.13
JP Morgan Chase - Rowa Scholarship	3,725.15	5.54	0.00	3,730.69
JP Morgan Chase - Rotzman Scholarship	501.28	0.00	0.00	501.28
TFCU - Huxtable Scholarship	55.36	0.00	0.00	55.36
Teachers Fed Credit Union - Scholarship	17,108.58	1.45	0.00	17,110.03
TFCU - Grosaman Scholarship	2,366.42	0.00	0.00	2,366.42
<b>RECEIPTS</b>				
Interest-Checking Account	716.07			
Miscellaneous	3,065.39			
Other Compensation for Loss				
Tuition Other Districts	30,300.27			
Health Services Other Districts				
Insurance Recovery				
Town of Babylon-Taxes Received				
<b>P.I.L.O.T</b>				
Star Program				
E-Rate Reimbursement				
State of NY General Aid/Tuition				
State of NY Textbook Aid				
State of NY Lottery Aid	46,417.10			
State of NY Software/Hardware Aid				
State of NY Library Aid				
State of NY/Other/Excess Cost				
State of NY/SLF Meal Claims (transferred to SLF)	2,624.00			
State of NY/Federal Grants (transferred to Federal Fund)	132,539.00			
Suffolk County/CPSE				
Prior Years State Aid	588,800.00			
BOCES Aid				
Prior Year BOCES Aid				
Refund of Expenditures	74,266.75			
Refund of Prior Year Expense				
Interfund Transfers				
Premier MM Transfers				
NYCLASS Transfers	2,120,000.00			
TANS	8,000,000.00			
TANS Premium	43,360.00			
<b>TOTAL RECEIPTS</b>	<b>11,042,088.58</b>			

**GROSS PAYROLLS**

General Fund	2,273,546.58
School Lunch Fund	31,972.84
Federal Fund	28,900.80
	<u>2,332,419.82</u>

  
 Assistant Superintendent for Business

**FINANCIAL REPORT  
OCTOBER, 2023**

	OCTOBER 1	OCTOBER	OCTOBER 31
<b>GENERAL FUND</b>			
<b>July 1, 2023 - Opening Balance</b>	<b>845,347.52</b>		<b>845,347.52</b>
<b>RECEIPTS:</b>			
Interest-Checking Account	958.34	716.07	1,674.41
Miscellaneous	298.60	3,065.39	3,363.99
Other Compensation for Loss	0.00	0.00	0.00
Tuition Other Districts	0.00	30,300.27	30,300.27
Health Services Other Districts	4,895.85	0.00	4,895.85
Insurance Recovery	0.00	0.00	0.00
Town of Babylon-Taxes Received	0.00	0.00	0.00
P.I.L.O.T.	0.00	0.00	0.00
Star Program	0.00	0.00	0.00
"E" Rate Reimbursement	31,029.72	0.00	31,029.72
State of NY General Aid/Tuition	418,228.68	0.00	418,228.68
State of NY Textbook Aid	0.00	0.00	0.00
State of NY Lottery Aid	943,020.10	46,417.10	989,437.20
State of NY Software/Hardware Aid	0.00	0.00	0.00
State of NY Library Aid	0.00	0.00	0.00
State of NY/Other/Excess Cost	0.00	0.00	0.00
State of NY/SLF Meal Claims (transferred to SLF)	13,554.00	2,624.00	16,178.00
State of NY/Federal Grants (transferred to Fed Fund)	124,616.67	132,539.00	257,155.67
Suffolk County/CPSE	0.00	0.00	0.00
Prior Year State Aid	261,558.20	588,800.00	850,358.20
BOCES Aid	0.00	0.00	0.00
Prior Years BOCES Aid	681,430.00	0.00	681,430.00
Refund of Expenditures	141,741.40	74,266.75	216,008.15
Refund of Prior Years Expense	39,926.96	0.00	39,926.96
Interfund Transfers	168,269.12	0.00	168,269.12
Premier MM Transfers	0.00	0.00	0.00
NYCLASS Transfers	6,875,000.00	2,120,000.00	8,995,000.00
TAN's Premium	0.00	8,000,000.00	8,000,000.00
TAN's Interest	0.00	43,360.00	43,360.00
<b>TOTAL RECEIPTS</b>	<b>10,549,875.16</b>	<b>11,042,088.58</b>	<b>21,591,963.74</b>
<b>DISBURSEMENTS:</b>			
Payroll and A/P	8,924,916.99	3,903,668.28	12,828,585.27
Miscellaneous	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Interfund Transfer	249,170.67	210,213.00	459,383.67
Library Payment	502,608.75	167,536.25	670,145.00
Energy Performance Prin & Int	173,423.45	0.00	173,423.45
Bond Principal and Interest	0.00	16,625.00	16,625.00
TAN's Principal and Interest	0.00	0.00	0.00
MM Premier Account	0.00	0.00	0.00
NYCLASS Transfer	0.00	7,435,000.00	7,435,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>9,850,119.86</b>	<b>11,733,042.53</b>	<b>21,583,162.39</b>
<b>GENERAL FUND CASH BALANCE</b>		-----	<b>8,801.35</b>

**FINANCIAL REPORT  
OCTOBER, 2023**

	OCTOBER 1	OCTOBER	OCTOBER 31
<b>SCHOOL LUNCH</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>207,143.91</b>		<b>207,143.91</b>
<b>RECEIPTS:</b>			
Miscellaneous and Sales	61,676.28	72,820.79	134,497.07
Interfund Transfer	0.00	0.00	0.00
State of NY	13,554.00	2,624.00	16,178.00
<b>TOTAL RECEIPTS</b>	<b>282,374.19</b>	<b>75,444.79</b>	<b>357,818.98</b>
<b>DISBURSEMENTS:</b>			
Payroll and A/P	16,117.28	58,815.59	74,932.87
NYCLASS	0.00	0.00	0.00
Interfund Transfer	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>16,117.28</b>	<b>58,815.59</b>	<b>74,932.87</b>
<b>SCHOOL LUNCH CASH BALANCE</b>		-----	<b>282,886.11</b>
<b>TRUST AND AGENCY</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>137,290.85</b>		<b>137,290.85</b>
<b>RECEIPTS:</b>			
	<b>3,576,795.81</b>	<b>2,510,833.13</b>	<b>6,087,628.94</b>
<b>TOTAL RECEIPTS</b>	<b>3,714,086.66</b>	<b>2,510,833.13</b>	<b>6,224,919.79</b>
<b>DISBURSEMENTS:</b>			
	<b>3,636,972.32</b>	<b>2,486,211.78</b>	<b>6,123,184.10</b>
<b>TOTAL DISBURSEMENTS</b>	<b>3,636,972.32</b>	<b>2,486,211.78</b>	<b>6,123,184.10</b>
<b>TRUST AND AGENCY CASH BALANCE</b>		-----	<b>101,735.69</b>
<b>FEDERAL FUNDS:</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>118,897.68</b>		<b>118,897.68</b>
<b>RECEIPTS:</b>			
Interest	695.15	112.14	807.29
State of NY	124,616.67	132,539.00	257,155.67
Miscellaneous	5,542.68	0.00	5,542.68
Interfund Transfer	111,000.00	75,050.00	186,050.00
<b>TOTAL RECEIPTS</b>	<b>360,752.18</b>	<b>207,701.14</b>	<b>568,453.32</b>
<b>DISBURSEMENTS:</b>			
Payroll and A/P	359,965.93	77,997.70	437,963.63
Miscellaneous	0.00	0.00	0.00
Interfund Transfer	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>359,965.93</b>	<b>77,997.70</b>	<b>437,963.63</b>
<b>FEDERAL FUNDS CASH BALANCE</b>			<b>130,489.69</b>

**FINANCIAL REPORT  
OCTOBER, 2023**

	OCTOBER 1	OCTOBER	OCTOBER 31
<b>INVESTMENTS:</b>			
<b>PREMIER MM</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>1,298.95</b>		<b>1,298.95</b>
<b>RECEIPTS:</b>			
Deposits	0.00	0.00	0.00
CD Redeemed	0.00	0.00	0.00
Interest	6.72	2.33	9.05
<b>TOTAL RECEIPTS</b>	<b>1,305.67</b>	<b>2.33</b>	<b>1,308.00</b>
<b>DISBURSEMENTS:</b>			
General Fund	0.00	0.00	0.00
NYCLASS	0.00	0.00	0.00
CD Purchased	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INVESTMENTS CASH BALANCE</b>			<b>1,308.00</b>
<b>NYCLASS:</b>			
<b>GENERAL FUND</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>12,624,938.34</b>		<b>12,624,938.34</b>
<b>RECEIPTS:</b>			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	7,435,000.00	7,435,000.00
Interest	124,322.23	43,982.04	168,304.27
<b>TOTAL RECEIPTS</b>	<b>12,749,260.57</b>	<b>7,478,982.04</b>	<b>20,228,242.61</b>
<b>DISBURSEMENTS:</b>			
Interfund Transfer	0.00	0.00	0.00
Transfer to Chase accounts	6,875,000.00	2,120,000.00	8,995,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>6,875,000.00</b>	<b>2,120,000.00</b>	<b>8,995,000.00</b>
<b>NYCLASS CASH BALANCE</b>			<b>11,233,242.61</b>
<b>NYCLASS:</b>			
<b>CAPITAL FUND</b>			
<b>July 1, 2022 - Opening Balance</b>	<b>714,602.69</b>		<b>714,602.69</b>
<b>RECEIPTS:</b>			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	9,290.44	3,248.27	12,538.71
<b>TOTAL RECEIPTS</b>	<b>723,893.13</b>	<b>3,248.27</b>	<b>727,141.40</b>
<b>DISBURSEMENTS:</b>			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NYCLASS CASH BALANCE</b>			<b>727,141.40</b>

FINANCIAL REPORT  
OCTOBER, 2023

	OCTOBER 1	OCTOBER	OCTOBER 31
<b>NYCLASS:</b>			
<b>SCHOOL LUNCH</b>			
July 1, 2022 - Opening Balance	308,780.09		308,780.09
<b>RECEIPTS:</b>			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	4,014.41	1,403.61	5,418.02
<b>TOTAL RECEIPTS</b>	<b>312,794.50</b>	<b>1,403.61</b>	<b>314,198.11</b>
<b>DISBURSEMENTS:</b>			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NYCLASS CASH BALANCE</b>			<b>314,198.11</b>
<b>NYCLASS:</b>			
<b>TRUST &amp; AGENCY</b>			
July 1, 2022 - Opening Balance	257,316.76		257,316.76
<b>RECEIPTS:</b>			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	3,345.32	1,169.66	4,514.98
<b>TOTAL RECEIPTS</b>	<b>260,662.08</b>	<b>1,169.66</b>	<b>261,831.74</b>
<b>DISBURSEMENTS:</b>			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
<b>TOTAL DISBURSEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NYCLASS CASH BALANCE</b>			<b>261,831.74</b>

Respectfully Submitted,



Deirdre Lunetta  
Assistant Superintendent for Business