

BABYLON UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
OCTOBER 2, 2023

APPROVED

DATE: October 2, 2023

PLACE: Babylon Jr./Sr. High School

MEMBERS PRESENT: Ms. Linda Jurs, Ms. Donna Noesi, Mr. Ari McKenzie, Ms. Theresa Patiri,
Mr. David Sonkin, Mr. Robert Verdi and Ms. Catherine Wieland

OTHERS PRESENT: Ms. Carisa Manza, Ms. Deirdre Lunetta, Mr. Jeffrey Haubrich, Ms. Nicole
Murphy and Ms. Linda McGarvey

I. **Call to Order** – 6:30 p.m.

II. **Executive Session**

Ms. Patiri moved and Mr. Sonkin seconded a motion to go into Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate to executive session in accordance with the Open Meeting Law.

III. **Pledge of Allegiance** – Board President

IV. **Approval of Minutes of Previous Meeting(s)**

Regular Meeting of September 11, 2023

Ms. Noesi moved and Mr. Sonkin seconded a motion to approve the minutes of the Regular Business Meeting of September 11, 2023, as presented to the Board at this meeting.

Motion carried. Vote: 7-yes, 0-no.

V. **Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Reports**

For August 2023.

Mr. McKenzie moved and Mr. Verdi seconded a motion to approve the Treasurer's and Business Office Financial Reports and Extra Curricular Fund Reports for August 2023.

Motion carried. Vote 7-yes, 0-no.

VI. **Superintendent's Report** – Ms. Manza

Ms. Manza greeted everyone and thanked them for joining the meeting tonight. She then had a moment of silence for the Farmingdale bus accident that occurred last week. Ms. Manza shared that she offered the District's assistance to Farmingdale if they needed it.

Next, Ms. Manza introduced two high school student delegates, Maeve & Caitlin, who reported on events taking place in the district.

Ms. Manza then, on behalf of the Board of Education, commended several high school students who earned AP Scholar awards and one student who also earned the National Merit Commended Student award.

Ms. Manza mentioned that all three buildings had their annual open house events, which were well attended by parents and guardians.

Ms. Manza mentioned that we had our annual PEP Rally and homecoming last week. Mr. Haubrich, several board members, and Ms. Manza participated. It was a rainy day, so the parade did not occur. The boardgame inspired floats were showcased in the parking lot.

Ms. Manza, along with Ms. Jurs and Ms. Noesi, joined Mr. DeJoseph and members of the Booster Club at the annual Wall of Fame induction ceremony, honoring the legacy of Babylon alumni.

Ms. Manza spoke about a parent's suggestion that the lunch menus include dietary calendars so that parents of children with dietary restrictions can choose accordingly. Ms. Manza said that it is a great idea; however, when the State delivers our food, sometimes, because of shortages or other variables, it is not always what is ordered, so the menus can change. Mr. Haubrich, Ms. Lunetta and Ms. Manza looked at other district websites. Maybe a gluten-free option can be available, the district will continue to investigate.

Ms. Manza spoke about the new communication tool, Parent Square, specifically whether or not parents were going to be connected to all correspondence between teachers, coaches and students. Ms. Manza spoke about the music program, and the inclusion of junior high students in the drama productions.

Ms. Manza mentioned that the Citizens Advisory Committee (CAC) was accepting applications for three vacant seats. The Board of Education reviewed all submitted applications and we will be forwarding the applications to the current members of the CAC.

Ms. Manza spoke about the Board Committees. The dates will be uploaded to the District's website.

VII. **Representatives of Organizations**

Ms. Otomo spoke on behalf of PTSA.

VIII. **Questions/Comments from Visitors**

Several parents/community members spoke, including P. Fiedler, T. Kuntz, P. Belfiore, K. O'Hara, C. Samon and D. Skarulis.

IX. **New Business**

Ms. Wieland moved and Ms. Noesi seconded a motion to omnibus Items 1-22.

Motion carried. Vote 7-yes, 0-no.

Mr. McKenzie moved and Mr. Verdi seconded a motion to approve items 1-22.

Motion carried. Vote 7-yes, 0-no.

1. **SPECIAL EDUCATION TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Eric Lichtwar as a Special Education Teacher effective September 18, 2023 to June 30, 2023. Compensation for this assignment to be Step 2/MA30 of the 2023-2024 Babylon Teachers' Association contract. (\$74,800 pro-rated)
2. **PROBATIONARY ADMINISTRATIVE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Keri Puglisi as Administrative Assistant, effective October 3, 2023. Compensation for this assignment to be Step 3 of the Administrative Assistant column of the 2023-2024 salary schedule in accordance with the Clerical/Nursing/Network & Systems Technicians Association contract. (\$53,125 prorated)
3. **TEACHING ASSISTANT APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Tracey Bellone as a Teaching Assistant, working with Jaime Harrison at Babylon Jr./Sr. High School, effective October 16, 2023. Compensation for this position to be in accordance with the 2023-2024 Teaching Assistants contract. (\$28,398 prorated)
4. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following substitute teachers, for the 2023-2024 school year.

Compensation for these assignments to be at the substitute teacher per diem rate of pay scale:
Days 1-30: \$110.00; Days 31-60: \$120.00; Days 61-90: \$130.00; Over 91 days: \$140.00

Grade School: Sophia E. Little

Elementary School: Marissa Fedor, Diana Gil, Joan Simonetti

Shared between Grade and Elementary School: Mitchell Malaga (effective 9/28/2023),
Meaghan McKenna, Patricia Neville

5. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments, effective October 3, 2023 to June 30, 2024. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$19.00, Step 2: \$19.31, Step 3: \$19.69)

Grade School: Karla Gutierrez (reclassified)

Elementary School: Julissa Salas (effective 9/27/2023)

High School: James Baio

6. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments for the 2023-2024 school year. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$17.67, Step 2: \$17.99, Step 3: \$18.36)

Grade School: Elizabeth Batz

Elementary School: Mary Jane DeLorenzo (effective 9/5/2023)

7. **RESCIND THE FOLLOWING APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the following appointments, originally approved for hire at the August 21, 2023 meeting:

Shared between Elementary and Grade Schools

Kathryn Failla (Per Diem Sub), Julia Fischetti (Per Diem Sub), Jake Zweback (Per Diem Sub)

8. **ADDENDUM TO AGREEMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the addendum agreement by and between the Board of Education of the Babylon Union Free School District and Jeffrey Haubrich, Assistant Superintendent for Curriculum and Instruction, as well as the addendum agreement by and between the Board of Education of the Babylon Union Free School District and Carisa Manza, Superintendent of Schools, as further discussed in executive session.

9. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Edward Storey as the AV Coordinator for the 2023-2024 school year. Compensation for this position to be Tier 2. (\$1,589)

10. **RESCIND THE FOLLOWING CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the following casual appointments, originally approved at the September 11, 2023 BOE meeting:

National Science Honor Society	Andrew Sheltz	\$794.50
Kick Line Tier 2 Club	Jenna Schwartz	\$1,589

11. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2023-2024 school year. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract for the 2023-2024 school year.

GRADE SCHOOL		
Tier 2		
Art Club	Laura Doherty	\$1,589
Babylon Broadcast Club Grade 6	Jessica Kurtz	\$1,589
Babylon Broadcast Club Grade 5	Jessica Kurtz	\$1,589
Babylon Buddies Club	Nicole Cupo and Ashley Donnelly (co-advisors)	\$1,589 (split two ways)
Cheerleading Club	Kara Bochicchio	\$1,589
Chess Club	Richard Punzone	\$1,589
Kindness Club	Jessica Linder	\$1,589
Lego Club	Nicole Gamble and Kristine Best (co-advisors)	\$1,589 (split two ways)
Math Olympiads Club	Christopher Tordy	\$1,589
Technology Club	Steve Fasciani	\$1,589
Under the Sea Club	Caroline O'Callaghan	\$1,589
Creative Writing Club	Deirdre McIntee	\$1,589
Tier 3		
Cross Country Club	Corinne Figoski	\$796
Culture Club	Briana Budney	\$796
Jewelry Club	Nicole Gamble	\$796
Yoga Club	Corinne Figoski	\$796
Swing Chorus	Colleen Angerami	\$1,589
Mock Trial	Briana Budney	\$3,181
Mock Trial	Jamie Brower	\$3,181
Student Council 5/6	Nicole Cupo	\$1,988
Student Council 3/4	Erin Kennedy	\$1,988
HIGH SCHOOL		
National Science Honor Society	Ashley Jones	\$794.50

12. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following coaching/athletic appointments for the Winter 2023-2024 season. Compensation for these appointments to be in accordance with the 2023-2024 Babylon Teachers' Association Contract.

Varsity Boys' Basketball	William Singleton	\$8,404
JV Boys' Basketball	Tim Halvorsen	\$6,754
JH Boys' Basketball**Early Winter Sport	Robert Andrews	\$4,935
Varsity Girls' Basketball	Chris Ryan	\$8,404
JV Girls' Basketball	Kelsey Ferguson	\$6,754
JH Girls' Basketball***	Ashley Jones	\$4,935
JH Girls' Volleyball**	Brenda Mayo	\$4,935
Varsity Boys' Winter Track	Adam Geller	\$7,697
Varsity Boys' Winter Track Assistant	Dennis McGovern	\$6,086
Varsity Girls' Winter Track	Chris Pedersen	\$7,697
Varsity Girls' Winter Track Assistant	Mike Sinclair	\$6,086
Varsity Wrestling	Danny McHugh	\$8,530
JV Wrestling	Mike Patrovich	\$6,754

JH Wrestling***	Phil Grande	\$4,935
JH Wrestling***	Mike Russo	\$4,935
Varsity Cheerleading	Kara Bochicchio	\$5,981
JH Cheerleading**	Ashley Belmonte	\$4,935
Varsity Boys' Independent Swimming	Jaime Harrison	\$1,061
JH Track Intramural**	Kyle Cropsey	\$1,062
JH Basketball Intramural***	Lauren Heck	\$1,062
Volunteer Coach – Varsity Boys' Track	Jeff Hedberg	N/A
Winter Weight Room (Supervisor)	James Burke	\$1,061
Athletic Trainer	Orlin & Cohen Contract	N/A

**Early Winter Sport

***Late Winter Sport

13. **FIELD WORK: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Field Work of the following student for the Fall 2023 semester:

Field Work Student	Field of Study	Cooperating Teacher
Hannah McGarvey	Teaching Literacy	Susan Scalfani

14. **BUDGET TRANSFER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer for the 2023-2024 school year:

	Account Code	Description	From	To
1.	A2110.1300-01-000	Tch/Reg Sch – Inst 7-12	150,000.00	
	A9050.8006-00-000	Employ Bene/Unemploy Ins	100,000.00	
	A2110.1200-03-000	Tch/Reg Sch – Inst K-2		250,000.00
Transfer is necessary to realign budget codes with salary costs for recalled excessed staff.				

15. **TAX LEVY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the tax levy for the 2023-2024 school year be set at \$46,624,975. The estimated tax rate will be \$242.65 per \$100 of assessed valuation.

16. **REVISED REQUEST FOR PROPOSAL AWARD AMOUNTS CAPITAL RESERVE PROJECT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends resolution item 10 approved at the September 11, 2023 regular meeting. Revised proposal amounts are as follows:

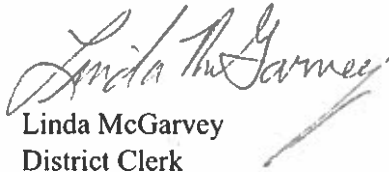
RFP Number	RFP Description	Vendor	Amount
RFP #2024-003	Networking Equipment Procurement, installation, and Configuration	Dyntek	\$292,794.63
RFP #2024-004	Security Cameras/Access Control, Procurement, installation, and configuration	Tomex	\$686,426.88
The revision is a change to installation and configuration of networking equipment.			

17. **ALLSHIFTS NURSING: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the healthcare staffing

agreement with ALLShifts nursing to provide substitute nurses as needed for the year ending June 30, 2024.

18. **EXTRACLASSROOM ACTIVITY FUNDS TREASURER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Samantha Clancy, Assistant Business Administrator, as extraclassroom activity fund treasurer at no additional compensation.
 19. **BUDGET CALENDAR: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the budget calendar for the 2024-2025 budget preparation and adoption.
 20. **DONATION, RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of \$3,000 from the Babylon Booster Club for the purchase of an ice machine for the athletic department. Thank you for this very generous donation.
 21. **CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services contract between Babylon Union Free School District and Pediatric Center for Speech Pathology for the term of July 3, 2023 through June 30, 2024.
 22. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the term of September 1, 2022 through June 30, 2023, between Babylon Union Free School District and Massapequa School District.
- X. **Other Business**
LifeVac devices were ordered but are not FDA approved, so will not be utilized at this time.
Maggie Higgins was commended for her lifesaving efforts at a Babylon Town Pool.
- XI. **Future Board Meetings**
Ms. Jurs announced the following future board meetings:
BOE Work/Study Meeting, Monday October 23, 2023, 7:30 p.m. @ high school library
BOE Regular Business Meeting, Monday, November 13, 2023, 7:30 p.m. @ high school library
- XII. **Adjournment – 8:55 p.m.**
Ms. Noesi moved and Mr. Sonkin seconded a motion to adjourn the meeting at 8:55 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,


Linda McGarvey
District Clerk