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DISTRICT POLICY MEETING
October 23, 2023
6 p.m. Central Office Conference Room

Agenda

Background

2022-2023 Contracted with NYSSBA to do a complete review of the entire policy manual over a two-year period.

Policy Overview

- Purpose – To ensure that all policies reflect the desires of the Board and practices of the district.
- Drafts may be modified as necessary to achieve that purpose.
- NYSSBA will review all changes as part of the process.
- Review should assess these draft policies for clarity, content, and consistency.
- Not a line-by-line comparison of the current manual and the new draft unless critically important.
- Questions to consider during policy review:
- Potential need to schedule more policy committee meetings.

Handouts

- Anatomy of a policy
- The role of Board Policy
- Policies vs Regulations
- Policies required for all school districts.
- Characteristics of good policies and not so good policies
- Summary critique form for Individual policy
- Suggested policy development cycle.

Correspondence from NYSSBA – Policy Manual Update

- Sections received for review:
 - 0000 – Philosophy and Foundation
 - 1000 – Community Relations
 - 6000 – Financial Management
 - 7000 - facilities

- Table of contents
 - Not bolded = not provided by us but may be available on request
 - Bolded policies are included in the drafts.
- Process:
 - Mark Changes and forward before first reading.

Policies reviewed and ready to be placed on the board agenda for first reading.

- Federal Funds Purchasing 6705
- Internal Controls for Federally Funded Projects 6230

Changes sent to NYSSBA, not yet received back for first reading.

- School District Officer and Employee Code of Ethics 2160

Other

- Grace McHugh, lead nurse took the initiative to update our policies for Student health services (5420); student health services regulation 5420-R; and submitted a concussion management policy proposal. Do we want to review and have legal review now and put up on an upcoming agenda or wait for that section from NYSSBA?
- Plan for efficient review moving forward – thoughts?