

**BABYLON UNION FREE SCHOOL DISTRICT
50 RAILROAD AVENUE, BABYLON, NY 11702**

**BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING
AGENDA – OCTOBER 2, 2023**

The Babylon Board of Education and Administration welcomes your attendance at Board of Education meetings. Board meetings, including public comment periods, are meetings of the board in public, not meetings of the public. It is critical that boards be able to conduct their business without disruption. While public comments are not required by law, the Board of Education recognizes the value of community participation. As such, public comment affords community members the opportunity to address the Board of Education on matters under consideration. The procedure for public participation during the public portion of the meeting designated for this purpose is as follows:

- Those who address the Board must do so from the podium only and must state their name. The Board President will indicate when comments are permitted and will maintain order for each speaker.
- Speakers will have three minutes to comment. As the three-minute mark approaches, speakers will be prompted to finish their thoughts.
- All attendees will be respectful while a speaker is addressing the Board. All comments are to be directed only to the Board.
- The Board will not permit "polling" of Board members by speakers.
- After speakers have had an opportunity to do so, the Board of Education and/or Administration will do their best to provide responses to questions or comments.
- Public discussion on matters relating to staff and students, at which their reputation, privacy, or rights to due process, or those of others could in some way be violated, is prohibited. Additionally, neither the Board nor Administration will discuss questions from the public regarding collective bargaining negotiations or legal matters. Please share personnel compliments or concerns with the Board in writing. You may deliver your statement to our district clerk and/or email your statement to members of the school board at boe@babylonufsd.com
- All in attendance at the Board of Education Public Meeting must conduct themselves in a respectful manner. Personal attacks on individual board members, administrators, staff, or any other person will not be tolerated and may be cause to adjourn the meeting.

Thank you for your cooperation.

I. Call to Order - 6:30 p.m.

II. Executive Session

It is anticipated that, upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session, the Board will reconvene at approximately 7:30 p.m.

III. Pledge of Allegiance

IV. Approval of Minutes of the Regular Meeting of September 11, 2023.

V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Reports for August 2023.

VI. Superintendent's Report

- a. Student Delegate Report
- b. News & Updates around the District

VII. Representatives of Organizations – Please stand and state your name.

VIII. Questions/Comments from Visitors – Please stand and state your name.

IX. New Business

1. **SPECIAL EDUCATION TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Eric Lichtwar as a Special Education Teacher effective September 18, 2023 to June 30, 2023. Compensation for this assignment to be Step 2/MA30 of the 2023-2024 Babylon Teaches' Association contract. (\$74,800 prorated)
2. **PROBATIONARY ADMINISTRATIVE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Keri Puglisi as Administrative Assistant, effective October 3, 2023. Compensation for this assignment to be Step 3 of the Administrative Assistant column of the 2023-2024 salary schedule in

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accordance with the Clerical/Nursing/Network & Systems Technicians Association contract. (\$53,125 prorated)

3. **TEACHING ASSISTANT APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Tracey Bellone as a Teaching Assistant, working with Jaime Harrison at Babylon Jr./Sr. High School, effective October 16, 2023. Compensation for this position to be in accordance with the 2023-2024 Teaching Assistants contract. (\$28,398 prorated)
4. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following substitute teachers, for the 2023-2024 school year. Compensation for these assignments to be at the substitute teacher per diem rate of pay scale: Days 1-30: \$110.00; Days 31-60: \$120.00; Days 61-90: \$130.00; Over 91 days: \$140.00

Grade School: Sophia E. Little

Elementary School: Marissa Fedor, Diana Gil, Joan Simonetti

Shared between Grade and Elementary School: Mitchell Malaga (effective 9/28/2023), Meaghan McKenna, Patricia Neville

5. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments, effective October 3, 2023 to June 30, 2024. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$19.00, Step 2: \$19.31, Step 3: \$19.69)

Grade School: Karla Gutierrez (reclassified)

Elementary School: Julissa Salas (effective 9/27/2023)

High School: James Baio

6. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments for the 2023-2024 school year. Compensation for these positions to be in accordance with the 2023-2024 Aides and Monitors Association contract. (Step 1: \$17.67, Step 2: \$17.99, Step 3: \$18.36)

Grade School: Elizabeth Batz

Elementary School: Mary Jane DeLorenzo (effective 9/5/2023)

7. **RESCIND THE FOLLOWING APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the following appointments, originally approved for hire at the August 21, 2023 meeting:

Shared between Elementary and Grade Schools

Kathryn Failla (Per Diem Sub), Julia Fischetti (Per Diem Sub), Jake Zweback (Per Diem Sub)

8. **ADDENDUM TO AGREEMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the addendum agreement by and between the Board of Education of the Babylon Union Free School District and Jeffrey Haubrich, Assistant Superintendent for Curriculum and Instruction, as well as the addendum agreement by and between the Board of Education of the Babylon Union Free School District and Carisa Manza, Superintendent of Schools, as further discussed in executive session.

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9. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Edward Storey as the AV Coordinator for the 2023-2024 school year. Compensation for this position to be Tier 2. (\$1,589)
10. **RESCIND THE FOLLOWING CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the following casual appointments, originally approved at the September 11, 2023 BOE meeting:

National Science Honor Society	Andrew Sheltz	\$794.50
Kick Line Tier 2 Club	Jenna Schwartz	\$1,589

11. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2023-2024 school year. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract for the 2023-2024 school year.

GRAD SCHOOL		
Tier 2		
Art Club	Laura Doherty	\$1,589
Babylon Broadcast Club Grade 6	Jessica Kurtz	\$1,589
Babylon Broadcast Club Grade 5	Jessica Kurtz	\$1,589
Babylon Buddies Club	Nicole Cupo and Ashley Donnelly (co-advisors)	\$1,589 (split two ways)
Cheerleading Club	Kara Bochicchio	\$1,589
Chess Club	Richard Punzone	\$1,589
Kindness Club	Jessica Linder	\$1,589
Lego Club	Nicole Gamble and Kristine Best (co-advisors)	\$1,589 (split two ways)
Math Olympiads Club	Christopher Tordy	\$1,589
Technology Club	Steve Fasciani	\$1,589
Under the Sea Club	Caroline O'Callaghan	\$1,589
Creative Writing Club	Deirdre McIntee	\$1,589
Tier 3		
Cross Country Club	Corinne Figoski	\$796
Culture Club	Briana Budney	\$796
Jewelry Club	Nicole Gamble	\$796
Yoga Club	Corinne Figoski	\$796
Swing Chorus	Colleen Angerami	\$1,589
Mock Trial	Briana Budney	\$3,181
Mock Trial	Jamie Brower	\$3,181
Student Council 5/6	Nicole Cupo	\$1,988
Student Council 3/4	Erin Kennedy	\$1,988
HIGH SCHOOL		
National Science Honor Society	Ashley Jones	\$794.50

12. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following coaching/athletic appointments for the Winter 2023-2024 season. Compensation for these appointments to be in accordance with the 2023-2024 Babylon Teachers' Association Contract.

Varsity Boys' Basketball	William Singleton	\$8,404
JV Boys' Basketball	Tim Halvorsen	\$6,754
JH Boys' Basketball**Early Winter Sport	Robert Andrews	\$4,935
Varsity Girls' Basketball	Chris Ryan	\$8,404

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JV Girls' Basketball	Kelsey Ferguson	\$6,754
JH Girls' Basketball***	Ashley Jones	\$4,935
JH Girls' Volleyball**	Brenda Mayo	\$4,935
Varsity Boys' Winter Track	Adam Geller	\$7,697
Varsity Boys' Winter Track Assistant	Dennis McGovern	\$6,086
Varsity Girls' Winter Track	Chris Pedersen	\$7,697
Varsity Girls' Winter Track Assistant	Mike Sinclair	\$6,086
Varsity Wrestling	Danny McHugh	\$8,530
JV Wrestling	Mike Patrovich	\$6,754
JH Wrestling***	Phil Grande	\$4,935
JH Wrestling***	Mike Russo	\$4,935
Varsity Cheerleading	Kara Bochicchio	\$5,981
JH Cheerleading**	Ashley Belmonte	\$4,935
Varsity Boys' Independent Swimming	Jaime Harrison	\$1,061
JH Track Intramural**	Kyle Cropsey	\$1,062
JH Basketball Intramural***	Lauren Heck	\$1,062
Volunteer Coach – Varsity Boys' Track	Jeff Hedberg	N/A
Winter Weight Room (Supervisor)	James Burke	\$1,061
Athletic Trainer	Orlin & Cohen Contract	N/A

**Early Winter Sport

***Late Winter Sport

13. **FIELD WORK: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Field Work of the following student for the Fall 2023 semester:

Field Work Student	Field of Study	Cooperating Teacher
Hannah McGarvey	Teaching Literacy	Susan Scalfani

14. **BUDGET TRANSFER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer for the 2023-2024 school year:

	Account Code	Description	From	To
1.	A2110.1300-01-000	Tch/Reg Sch – Inst 7-12	150,000.00	
	A9050.8006-00-000	Employ Bene/Unemploy Ins	100,000.00	
	A2110.1200-03-000	Tch/Reg Sch – Inst K-2		250,000.00
	Transfer is necessary to realign budget codes with salary costs for recalled excessed staff.			

15. **TAX LEVY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the tax levy for the 2023-2024 school year be set at \$46,624,975. The estimated tax rate will be \$242.65 per \$100 of assessed valuation.

16. **REVISED REQUEST FOR PROPOSAL AWARD AMOUNTS CAPITAL RESERVE PROJECT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends resolution item 10 approved at the September 11, 2023 regular meeting. Revised proposal amounts are as follows:

RFP Number	RFP Description	Vendor	Amount
RFP #2024-003	Networking Equipment Procurement, installation, and Configuration	Dyntek	\$292,794.63
RFP #2024-004	Security Cameras/Access Control, Procurement, installation, and configuration	Tomex	\$686,426.88
The revision is a change to installation and configuration of networking equipment.			

**BABYLON UNION FREE SCHOOL DISTRICT
TREASURER'S REPORT AS OF AUGUST 2023**

	<u>PRIOR BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
GENERAL FUND				
Chase Bank-Checking	11,863.40	3,255,562.46	2,522,610.29	744,815.57
Chase Premier MM	1,301.10	2.32	0.00	1,303.42
Chase/Payroll	2,224.03	502,289.68	502,289.68	2,224.03
Chase/Disbursement	4,894.61	1,691,322.36	1,691,642.55	4,574.42
NYCLASS/General Fund	10,851,137.08	41,565.83	2,140,000.00	8,752,702.91
TRUST AND AGENCY				
Chase Bank	139,139.43	539,707.43	537,328.63	141,518.03
NYCLASS	258,408.26	1,138.38	0.00	259,546.64
SCHOOL LUNCH				
Chase Bank	216,126.09	2,270.89	2,437.02	215,959.96
NYCLASS	310,089.91	1,388.06	-	311,455.97
FEDERAL FUNDS				
Chase Bank	95,863.30	107,624.15	24,210.97	179,276.48
CAPITAL FUND I				
Chase Bank	2,140.82	3.82	0.00	2,144.64
NYCLASS	717,633.99	3,161.45	0.00	720,795.44
EXTRA-CURRICULAR FUND				
Chase/Checking	112,350.99	204.14	0.00	112,555.13
SCHOLARSHIP ACCTS				
Webster Bank - Bemichon Scholarship	4,590.63	0.00	0.00	4,590.71
Wells Fargo - Stanewick Scholarship	14,404.68	0.00	0.00	14,404.68
JP Morgan Chase - Rowe Scholarship	3,714.60	5.20	0.00	3,719.80
JP Morgan Chase - Rotzman Scholarship	1,001.28	0.00	500.00	501.28
TFCU - Huxtable Scholarship	55.35	0.00	0.00	55.35
Teachers Fed Credit Union - Scholarship	17,105.72	1.45	0.00	17,107.17
TFCU - Grossman Scholarship	2,365.82	0.00	0.00	2,365.82
RECEIPTS				
Interest-Checking Account	174.60			
Miscellaneous				
Other Compensation for Loss				
Tuition Other Districts				
Health Services Other Districts				
Insurance Recovery				
Town of Babylon-Taxes Received				
P.I.L.O.T				
Star Program				
E-Rate Reimbursement	31,029.72			
State of NY General Aid/Tuition				
State of NY Textbook Aid				
State of NY Lottery Aid				
State of NY Software/Hardware Aid				
State of NY Library Aid				
State of NY/Other/Excess Cost				
State of NY/SLF Meal Claims (transferred to SLF)				
State of NY/Federal Grants (transferred to Federal Fund)	107,341.92			
Suffolk County/CPSE				
Prior Years State Aid	177,026.20			
BOCES Aid				
Prior Year BOCES Aid	681,430.00			
Refund of Expenditures	50,288.70			
Refund of Prior Year Expense				
Interfund Transfers	68,269.12			
Premier MM Transfers				
NYCLASS Transfers	2,140,000.00			
TANS				
TANS Premium				
TOTAL RECEIPTS	3,255,562.46			

GROSS PAYROLLS

General Fund	485,141.66
School Lunch Fund	2,437.02
Federal Fund	14,711.00
	<u>502,289.68</u>


 Assistant Superintendent for Business

FINANCIAL REPORT
JUNE, 2023

	AUGUST 1	AUGUST	AUGUST 31
GENERAL FUND			
July 1, 2023 - Opening Balance	845,347.52		845,347.52
RECEIPTS:			
Interest-Checking Account	474.26	174.80	649.06
Miscellaneous	298.60	0.00	298.60
Other Compensation for Loss	0.00	0.00	0.00
Tuition Other Districts	0.00	0.00	0.00
Health Services Other Districts	4,895.85	0.00	4,895.85
Insurance Recovery	0.00	0.00	0.00
Town of Babylon-Taxes Received	0.00	0.00	0.00
P.I.L.O.T.	0.00	0.00	0.00
Star Program	0.00	0.00	0.00
"E" Rate Reimbursement	0.00	31,029.72	31,029.72
State of NY General Aid/Tuition	0.00	0.00	0.00
State of NY Textbook Aid	0.00	0.00	0.00
State of NY Lottery Aid	0.00	0.00	0.00
State of NY Software/Hardware Aid	0.00	0.00	0.00
State of NY Library Aid	0.00	0.00	0.00
State of NY/Other/Excess Cost	0.00	0.00	0.00
State of NY/SLF Meal Claims (transferred to SLF)	13,554.00	0.00	13,554.00
State of NY/Federal Grants (transferred to Fed Fund)	1,614.75	107,341.92	108,956.67
Suffolk County/CPSE	0.00	0.00	0.00
Prior Year State Aid	0.00	177,028.20	177,028.20
BOCES Aid	0.00	0.00	0.00
Prior Years BOCES Aid	0.00	681,430.00	681,430.00
Refund of Expenditures	18,358.38	50,288.70	68,647.08
Refund of Prior Years Expense	29,294.81	0.00	29,294.81
Interfund Transfers	0.00	68,269.12	68,269.12
Premier MM Transfers	0.00	0.00	0.00
NYCLASS Transfers	1,825,000.00	2,140,000.00	3,965,000.00
TAN's Premium	0.00	0.00	0.00
TAN's Interest	0.00	0.00	0.00
TOTAL RECEIPTS	2,738,838.17	3,255,562.46	5,994,400.63
DISBURSEMENTS:			
Payroll and A/P	2,544,269.77	2,247,732.12	4,792,001.89
Miscellaneous	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Interfund Transfer	15,168.75	107,341.92	122,510.67
Library Payment	167,536.25	167,536.25	335,072.50
Energy Performance Prin & Int	0.00	0.00	0.00
Bond Principal and Interest	0.00	0.00	0.00
TAN's Principal and Interest	0.00	0.00	0.00
MM Premier Account	0.00	0.00	0.00
NYCLASS Transfer	0.00	0.00	0.00
TOTAL DISBURSEMENTS	2,726,974.77	2,522,610.29	5,249,585.06
GENERAL FUND CASH BALANCE		-----	744,815.57

FINANCIAL REPORT
JUNE, 2023

	AUGUST 1	AUGUST	AUGUST 31
SCHOOL LUNCH			
July 1, 2022 - Opening Balance	207,143.91		207,143.91
RECEIPTS:			
Miscellaneous and Sales	407.89	2,270.89	2,678.78
Interfund Transfer	0.00	0.00	0.00
State of NY	13,554.00	0.00	13,554.00
TOTAL RECEIPTS	221,105.80	2,270.89	223,376.69
DISBURSEMENTS:			
Payroll and A/P	4,979.71	2,437.02	7,416.73
NYCLASS	0.00	0.00	0.00
Interfund Transfer	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
TOTAL DISBURSEMENTS	4,979.71	2,437.02	7,416.73
SCHOOL LUNCH CASH BALANCE		-----	215,959.96
TRUST AND AGENCY			
July 1, 2022 - Opening Balance	137,290.85		137,290.85
RECEIPTS:			
	546,158.76	539,707.43	1,085,866.19
TOTAL RECEIPTS	683,449.61	539,707.43	1,223,157.04
DISBURSEMENTS:			
	544,310.18	537,328.83	1,081,639.01
TOTAL DISBURSEMENTS	544,310.18	537,328.83	1,081,639.01
TRUST AND AGENCY CASH BALANCE		-----	141,518.03
FEDERAL FUNDS:			
July 1, 2022 - Opening Balance	118,897.68		118,897.68
RECEIPTS:			
Interest	184.24	282.23	466.47
State of NY	1,614.75	107,341.92	108,956.67
Miscellaneous	5,542.68	0.00	5,542.68
Interfund Transfer	0.00	0.00	0.00
TOTAL RECEIPTS	126,239.35	107,624.15	233,863.50
DISBURSEMENTS:			
Payroll and A/P	30,376.05	24,210.97	54,587.02
Miscellaneous	0.00	0.00	0.00
Interfund Transfer	0.00	0.00	0.00
TOTAL DISBURSEMENTS	30,376.05	24,210.97	54,587.02
FEDERAL FUNDS CASH BALANCE			179,276.48

FINANCIAL REPORT
JUNE, 2023

	AUGUST 1	AUGUST	AUGUST 31
INVESTMENTS:			
PREMIER MM			
July 1, 2022 - Opening Balance	1,298.95		1,298.95
RECEIPTS:			
Deposits	0.00	0.00	0.00
CD Redeemed	0.00	0.00	0.00
Interest	2.15	2.32	4.47
TOTAL RECEIPTS	1,301.10	2.32	1,303.42
DISBURSEMENTS:			
General Fund	0.00	0.00	0.00
NYCLASS	0.00	0.00	0.00
CD Purchased	0.00	0.00	0.00
TOTAL DISBURSEMENTS	0.00	0.00	0.00
INVESTMENTS CASH BALANCE			1,303.42
NYCLASS:			
GENERAL FUND			
July 1, 2022 - Opening Balance	12,624,938.34		12,624,938.34
RECEIPTS:			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	51,198.74	41,565.83	92,764.57
TOTAL RECEIPTS	12,676,137.08	41,565.83	12,717,702.91
DISBURSEMENTS:			
Interfund Transfer	0.00	0.00	0.00
Transfer to Chase accounts	1,825,000.00	2,140,000.00	3,965,000.00
TOTAL DISBURSEMENTS	1,825,000.00	2,140,000.00	3,965,000.00
NYCLASS CASH BALANCE			8,752,702.91
NYCLASS:			
CAPITAL FUND			
July 1, 2022 - Opening Balance	714,602.69		714,602.69
RECEIPTS:			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	3,031.30	3,161.45	6,192.75
TOTAL RECEIPTS	717,633.99	3,161.45	720,795.44
DISBURSEMENTS:			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
TOTAL DISBURSEMENTS	0.00	0.00	0.00
NYCLASS CASH BALANCE			720,795.44

FINANCIAL REPORT
JUNE, 2023

	AUGUST 1	AUGUST	AUGUST 31
NYCLASS:			
SCHOOL LUNCH			
July 1, 2022 - Opening Balance	308,780.09		308,780.09
RECEIPTS:			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	1,309.82	1,366.06	2,675.88
TOTAL RECEIPTS	310,089.91	1,366.06	311,455.97
DISBURSEMENTS:			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
TOTAL DISBURSEMENTS	0.00	0.00	0.00
NYCLASS CASH BALANCE			311,455.97
NYCLASS:			
TRUST & AGENCY			
July 1, 2022 - Opening Balance	257,316.76		257,316.76
RECEIPTS:			
Deposits	0.00	0.00	0.00
Transfer from Chase accounts	0.00	0.00	0.00
Interest	1,091.50	1,138.38	2,229.88
TOTAL RECEIPTS	258,408.26	1,138.38	259,546.64
DISBURSEMENTS:			
General Fund	0.00	0.00	0.00
Transfer to Chase accounts	0.00	0.00	0.00
TOTAL DISBURSEMENTS	0.00	0.00	0.00
NYCLASS CASH BALANCE			259,546.64

Respectfully Submitted,



Deirdre Lunetta
Assistant Superintendent for Business