

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: October 5, 2020
PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702
Via Video Conference

Members Present

Mrs. Carol Ann Dell’Erba, Vice President
Mrs. Ann Donaldson
Mrs. Linda Jurs
Mr. Dominick Montalto
Mrs. Donna Noesi
Mrs. Tricia Pané

Members Absent

Ms. Elizabeth O’Brien

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D’Amico, Assistant Superintendent for Curriculum and Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Dell’Erba, Vice-President. A motion to enter executive session for the purpose of discussing specific personnel, negotiations and advice from counsel was made by D. Noesi, seconded by L. Jurs and approved. (6-0) Public session resumed at 7:30 p.m. at which time Mrs. Dell’Erba, Vice-President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of September 14, 2020 were approved on motion by A. Donaldson and seconded by T. Pané. (6-0)

APPROVAL OF INTERNAL CLAIMS AUDIT REPORTS

The Internal Claims Audit Reports for July 2020 and August 2020 were approved on motion by A. Donaldson, seconded by D. Montalto. (6-0)

SUPERINTENDENT’S REPORT

Mrs. Rozzi, Superintendent of Schools, reported on the following:

- Mrs. Rozzi thanked all the parents that joined us for our meet the teacher evenings at the K-6 level. The District launched our first virtual “Meet the Teacher Nights” at both the elementary and grade schools. All classroom teachers invited families into their classrooms through the TEAMS platform and feedback was wonderful. This upcoming week we will host the last of the three evenings at Babylon High School.
- Mr. Murphy ran a very informative Senior Planning Night back on September 16. It was a very informative and helpful evening for seniors and their parents as they try to navigate the college application process during these times. We appreciate all that the high school guidance staff is doing to keep things as normal as possible for these students and their families.
- The USDA has extended the COVID free meal service thru December 31, 2020 and with this announcement, NYSED has elected to offer this to districts. Beginning next week, September 29th, we will be offering both breakfast and lunch at no cost for all students. This is a federal funded program through the National School Lunch Program. Thank you to Mrs. Padrone and the food service department.
- Mrs. Rozzi mentioned that another FAQ will be going out to families regarding updated COVID guidance.
- We are looking into redesigning the district website. The last time the website was redesigned was back in 2006. We are looking to start this process late fall, early winter.

Mr. D’Amico, Assistant Superintendent for Curriculum and Instruction, conducted a power point presentation of the AP scores. The power point will be placed on the district website.

**COMMITTEE
REPORTS**

Mrs. Donaldson, audit committee chair, reported that the auditors will be presenting their Annual Audit findings at the October 19th Work/Study meeting. The Board of Education is scheduled to officially adopt the 2020 Independent Audit at the Regular Business Meeting on November 2, 2020. Mrs. Jurs, finance committee chair, reported that the committee met this evening and spoke about the Tax Levy and Budget Amendment 2020-2021 which resolutions for both are on the agenda. Dr. Daly explained the tax levy calculation and estimated tax rate and indicated that the estimated tax rate will be lower than what we had projected during the 2020-2021 budget development process. Dr. Daly also discussed the realignment of the 2020-2021 revenue sources. Mr. Montalto, buildings and grounds committee chair, reported that we have a low bidder for the roof top HVAC in Rowe Hall. We will be voting on that tonight. Once we do that we will get a purchase order out immediately because there is a two month lead time on getting the HVAC unit. Mrs. Noesi, technology committee chair, reported that the committee met on September 16th. There is now tech support available at the high school four days a week when school is in session in between the am and pm session. As everyone realizes, the IT department was extremely busy when school opened and are working through all requests and they request that parents and students not submit multiple tickets as it slows the process down. TEAMS has had several fortuitous updates since school opened for teacher controls, waiting room and breakout rooms. Think Central is all set for K-6. Cloud printing is being set up for teachers. IT is investigating some new devices for our replacement program. Mrs. Dell’Erba, curriculum committee chair, reported that they met on September 22nd. At that time with just one full week of school recorded, we asked the principals to report on each schools opening. Arrival and dismissal at all three buildings has been streamlined and effective. All students are having their temperatures registered by the thermal scanners. Signs and directional postings on the walls and floors are helping students to navigate the hallways. In the ES and GS students report directly into their classrooms rather than waiting outside of their classrooms as in previous years. All three principals reported that traffic flow with buses, cars, students and parents has been safe and efficient. Parents and families are being encouraged to utilize the COVID 19 pre-screening survey to help identify any students who may be at risk of contracting the virus. In the ES and GS, there has been a concerted effort to make sure that students have scheduled mask breaks as well as opportunities to stay hydrated. In both buildings, teachers are taking classes outside for the purpose of taking walks, mask breaks, water breaks, as well as for instruction. All three principals reported that students and staff have acclimated to the use and wearing of masks. The first full week of school was viewed as an opportunity to conduct a soft opening in which students and teachers would have the time to establish and learn the routines and procedures intended to create and ensure a safe learning environment. If there is a silver lining it is that the task of reexamining procedures has in some instances, resulted in more effective routines and practices. Professional development for the year was also discussed. With the exception of in-house professional development focusing on technology and the technologies being throughout the district, most if not all professional development will be offered virtually. A lot of discussion from all buildings being self reflective on how what we can do moving forward to improve instruction. Mrs. Pané, policy committee chair, reported that policy 5500 student records and regulation is on the agenda for a first reading. This policy is being modified to reflect the recent state regulations implementing Education Law 2-d regarding data privacy and security. A second reading and passage will be on November 2nd. Committee meetings are posted on the district website.

New Business

OMNIBUS MOTION

On motion by D. Noesi, seconded by L. Jurs, a motion to omnibus Resolutions 1-29 were approved (6-0).

On omnibus motion by T. Pané, seconded by D. Montalto an omnibus motion to approve Resolutions 1-29 were approved (6-0)

RESIGNATION

1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Jennifer Lister, aide, effective October 9, 2020, with best wishes in her future endeavors.

RESIGNATION

- RESIGNATION**
2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Leslie Witthohn, food service worker, effective September 18, 2020, with best wishes in her future endeavors.
- RESIGNATION**
3. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Tramaine Nero, teacher assistant, effective October 2, 2020, with best wishes in her future endeavors.
- RESIGNATION**
4. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Susan Stark, aide, effective October 2, 2020.
- LEAVE OF ABSENCE**
5. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of James Lind, custodial worker 1, effective December 10, 2020, with best wishes in his retirement.
- LEAVE REPLACEMENT**
6. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an unpaid FMLA for Margaret Enkababian, teacher assistant, effective September 15, 2020 to December 15, 2020.
7. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Krista Maffei as a teacher assistant leave replacement effective September 15, 2020 to December 15, 2020. Compensation for this assignment to be \$27,025 prorated. Ms. Maffei holds a Level 1 Teaching Assistant Certificate.
- PROBATIONARY TEACHER ASSISTANT**
8. **PROBATIONARY TEACHER ASSISTANT: RESOLVED**, that upon the recommendation from the Superintendent of Schools, the Board of Education approves the probationary appointment of Susan Stark as a Teacher Assistant effective October 5, 2020 through October 5, 2024. Compensation for this assignment is \$27,025. Ms. Stark holds a Level 1 Teaching Assistant Certificate.
- PART-TIME CLERICAL AIDE ASSISTANT**
9. **PART-TIME CLERICAL AIDE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Tara O'Rourke as a part-time clerical aide assistant effective October 6, 2020 to June 30, 2021. Compensation for this assignment to be \$14.00/hour.
- PART-TIME MONITOR APPOINTMENTS**
10. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments from September 24, 2020 to June 30, 2021. Compensation for these positions to be in accordance with the 2020-2021 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)
Cynthia Pacini Natalie Gonzalez Erica Byrnes
- PART-TIME AIDE APPOINTMENTS**
11. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments from October 6, 2020 to June 30, 2021. Compensation for this position to be in accordance with the 2020-2021 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)
Eileen Martin Christina Ciavarella
- PART-TIME SECURITY GUARD APPOINTMENTS**
12. **PART TIME SECURITY GUARD APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time security guard appointments effective October 6, 2020 to June 30, 2021. Compensation for these positions to be at the security guard hourly rate of pay of \$18.00.
Erica Vaughn Christopher Elwood
- PERMANENT SUBSTITUTE TEACHER APPOINTMENT**
13. **PERMANENT SUBSTITUTE TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Erica Haguisan to serve as a permanent substitute teacher on assignment effective September 29, 2020 to June 25, 2021. Compensation for this assignment to be \$156.00/per day.

**SUBSTITUTE
CUSTODIAL
APPOINTMENTS**

14. **SUBSTITUTE CUSTODIAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute custodians effective September 24, 2020 to June 30, 2021. Compensation for this assignment to be at the substitute custodial rate of pay of \$13.00/hour.
John Altieri Pablo Gonzalez William Sadousky

**RESCIND NIGHT
DIFFERENTIAL**

15. **RESCIND NIGHT DIFFERENTIAL: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the night differential for Gayle McGuickian, custodial worker, effective September 1, 2020.

**APPROVAL OF
NIGHT
DIFFERENTIAL**

16. **APPROVAL OF NIGHT DIFFERENTIAL: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the night differential for the following buildings and grounds staff effective September 1, 2020 to June 30, 2021. Compensation to be in accordance with the 2020-2021 CSEA Custodial Agreement.
Night Differential: Jorge Cruz Bruno Estevez Miquel Estevez

TAX LEVY

17. **TAX LEVY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the tax levy for the 2020-2021 school year be set at \$43,909,256. The estimated tax rate will be 231.49 per \$100 of assessed valuation.

**REVENUE BUDGET
AMENDMENT**

18. **REVENUE BUDGET AMENDMENT 2020-2021: WHEREAS**, the Babylon UFSD developed a revenue budget to fund its operations during the 2020-2021 fiscal year; and **WHEREAS**, the revenue budget for 2020-2021 included a component for state aid provided by New York State; and whereas New York State has announced plans to withhold 20 percent of aid payments to school districts in response to the COVID-19 Pandemic; now **BE IT RESOLVED**, that the Board of Education of the Babylon UFSD authorizes a revision to the 2020-2021 revenue budget by reducing estimated state aid and increasing appropriated fund balance in the amount of \$1,280,000.

**FIRST READING
POLICY 5500/5500R
STUDENT
RECORDS/
REGULATION**

19. **FIRST READING POLICY 5500/5500R-STUDENT RECORDS/REGULATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of policy 5500/5500R-Student Records and Student Records Regulation; and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal first reading of policy 5500/5500R-Student Records and Student Records Regulation, as attached.

**REVISED
INTERMUNICIPAL
AGREEMENT**

20. **REVISED INTERMUNICIPAL AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education approves the Revised Intermunicipal Agreement between the Babylon Union Free School District and the Village of Babylon dated October 5, 2020 for the 2020-2021 school year, fee structure as per contract. (\$18,687)

**PHYSICIAN
CONSULTANT
SERVICES
AGREEMENT**

21. **PHYSICIAN CONSULTANT SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of education approves the physician consulting agreement between the Babylon Union Free School District and Dr. Carl Soranno for the 2020-2021 school year, fee structure as per contract. (\$5,000 yearly fee)

**AFFORDABLE
CARE ACT
ADMINISTRATION
AGREEMENT**

22. **AFFORDABLE CARE ACT ADMINISTRATION AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Affordable Care Act Administration Agreement between the Babylon Union Free School District and Seneca Consulting Group, Inc. for the 2020-2021 school year, fee structure as per contract. (\$10,500)

**SPECIAL
EDUCATION
RECEIPT OF
FEDERAL PART B
FLOW-THROUGH**

23. **SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through

ALLOCATIONS

Allocations for the 2020-2021 school year between the Babylon UFSD and New Interdisciplinary School (SEDCAR2020.2021#10)

**SPECIAL
EDUCATION
CONSULTANT
SERVICES
CONTRACT**

24. **SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education consultant services contract for the 2020-2021 school year between the Babylon UFSD and Debra Cavaliere. (\$60.00/per session)

**SPECIAL
EDUCATION
SERVICES
CONTRACT**

25. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2019-2020 school year between the Babylon UFSD and North Babylon UFSD. (DOL#4 2019.20)

**SPECIAL
EDUCATION
SERVICES
CONTRACT**

26. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2020-2021 school year between the Babylon UFSD and North Babylon UFSD. (DOL#4 2020.21)

**COMMITTEE ON
SPECIAL
EDUCATION AND
CPSE**

27. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and Committee on Preschool Education for cases dated July 20, 2020-September 25, 2020.

**HEALTH SOURCE
GROUP CONTRACT**

28. **HEALTH SOURCE GROUP CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the educational institution services between Health Source Group and the Babylon UFSD for the 2020-2021 school year.

**CAPITAL RESERVE
FUND CONTRACT
AWARD**

29. **CAPITAL RESERVE FUND CONTRACT AWARD: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the approval of a construction contract to JNS Heating Service for the replacement of the HS Rowe Hall roof top air conditioning/heating unit in the amount of \$347,000. Contract award as low bid recommended by JAG Architect.

OTHER BUSINESS

Mrs. Donaldson, board member, asked if the District has a protocol in place for students and/or staff who forget to fill out the COVID survey. Mrs. Rozzi responded that we are working with our IT department and monitoring it regularly. Mrs. Donaldson also asked how we are communicating COVID information and return to school information to our parents. Mrs. Rozzi responded that the Department of Health has been very responsive and the FAQ will address scenarios and is an excellent tool for parents to refer to. Mrs. Rozzi also responded that we have a system in place for those under official quarantine. There are very strict rules before a student/staff can come back to school. Mrs. Pané, board member, asked if a K-6 student is quarantined would they go into a virtual classroom. Mrs. Rozzi responded, “yes” to that question.

Mrs. Rozzi, Mr. D’Amico and Dr. Daly addressed questions emailed regarding: Policy 1230, Asynchronous model at high school, fund balance, future expense cuts, consider a full 4-5 day in-person schedule for 7-12.

**REPRESENTATIVES
OF ORGANIZATIONS**

As there were no representatives of organizations, the Board of Education moved to the next item.

**QUESTIONS FROM
VISITORS**

Mrs. Rozzi addressed questions emailed under Other Business.

**FUTURE BOARD
MEETINGS**

The Board of Education will hold a Work/Study Meeting on October 19, 2020 and Regular Business Meeting on Monday, November 2, 2020 at 7:30 p.m.

ADJOURNMENT

At 8:15 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs seconded by D. Noesi and approved (6-0)