

## MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

**DATE OF MEETING:** April 15, 2019

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

### Members Present

Mrs. Tricia Pané, President  
Ms. Elizabeth O'Brien, Vice President  
Mr. Dominic P. Bencivenga  
Mrs. Carol Ann Dell'Erba  
Mrs. Ann Donaldson  
Mrs. Linda Jurs  
Mr. Dominick Montalto

### District Superintendent

Mrs. Linda J. Rozzi

### Central Office Administration

Dr. Peter Daly, Deputy Superintendent  
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

### District Clerk

Linda Pesce

## **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mrs. Pané, President. A motion to enter executive session for the purpose of discussing a confidential student matter, the employment history of particular individuals, negotiations and advice from counsel was made by C. Dell'Erba, seconded by D. Bencivenga and approved. (7-0) Public session resumed at 7:30 p.m. at which time Mrs. Pané, President, led the assemblage in the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

The Minutes of the Regular Business Meeting of March 11, 2019 and Work/Study Meeting of March 25, 2019 were approved on motion by C. Dell'Erba and seconded by L. Jurs. (7-0)

## **TREASURER'S REPORT**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for February 2019 and Internal Claims Audit Report for February 2019 were approved on motion by A. Donaldson and seconded by L. Jurs. (7-0)

## **SUPERINTENDENT'S REPORT**

Student delegates reported that student council is planning a field day style event as their final fundraiser of the year. The event will take place towards the end of May, after AP exams are complete. DECA students, Erin Corcoran and Kate Hannon, will be participating and competing in the DECA International Career Competition in Orlando, FL. Congratulations! They also reported on activities in the English, World Languages and Science Departments.

Mrs. Rozzi, Superintendent, applauded the students and staff who participated in the musical production of Mama Mia, as well as offered, congratulations to the inductees into the National Honor Society and National Junior Honor Society. The Babylon Junior-Senior High School's Music Department recently returned from their four-day trip to Williamsburg, Virginia where they found a number of successes during the World Strides Music Festival. In attendance were 144 students representing the Senior High Chorus, Symphonic Winds, Senior High Orchestra, Jazz Ensemble and Senior High Band. All of the attending groups received a rating of Silver, and the Concert Band, which was a combined group consisting of the Symphonic Winds and Senior High Band, won first place in their respective category. In addition, student-musician Sydney Altbacker received a Maestro Award, which is given out by the adjudicators to students who display extraordinary musical ability and sensitivity. To cap off the awards ceremony, Sydney also won the Ovation Award, the most prestigious student award given out at the Festival. It is given to a student whose contribution to their music program transcends the making of music. Congratulations to all the student performers and music teachers who accompanied them.

Mrs. Rozzi, Superintendent, and Dr. Daly, Deputy Superintendent, conducted Presentation #5 of the proposed 2019-2020 school budget. The Board of Education addressed questions and/or listened to comments regarding the school budget.

**COMMITTEE REPORTS**

Mrs. Donaldson, Audit Committee chair, reported that the committee received some key control reports from the auditor. Dr. Daly will set up a meeting with the auditors to review the reports. They will be back in the week of June 17<sup>th</sup> to continue their work. Mrs. Jurs, Finance Committee chair, reported that the committee met this evening and did not have another meeting on the schedule. Mr. Bencivenga, Buildings and Grounds Committee chair, reiterated that the Capital Reserve Fund proposition is money that we already have in that reserve fund. Mr. Bencivenga spoke on the history of the start-up of these Reserve Funds and at a later date possibly a future bond. Mr. Montalto, Technology Committee chair, reported that on April 9<sup>th</sup>, Babylon hosted IT Directors for a look into Office 365 and our 1:1 program. A thank you was given to John Michele and Melissa Callahan for demonstrating how to use Office 365 in their classrooms. Also a thank you was given to the student representatives who gave clear and concise prospective on the tools of the program. We are on track to migrate to our new phone system. Mrs. Dell’Erba, Curriculum Committee chair, reported that the committee met and are getting ready to distribute to teachers mini grant applications. We are also having a conversation regarding lateness and tardiness and how that may be affecting education. The Policy Committee will meet on May 9, 2019 at 3:30 p.m. to look at a field use policy. Committee meetings are held in the library of the Babylon Junior-Senior High School. Committee meetings are posted to the district website. As there were no other committee reports, the Board moved to the next item.

**QUESTIONS FROM VISITORS ON AGENDA ITEM**

As there were no questions from visitors the Board moved to discussion. A Board member asked a question regarding the casual appointment.

New Business

**OMNIBUS MOTION**

On motion by E. O’Brien, seconded by D. Montalto, a motion to omnibus Resolutions 1-17 were approved (7-0).

On motion by A. Donaldson, seconded by L. Jurs an omnibus motion to approve Resolutions 1-17 were approved (7-0)

**ANNUAL BUDGET**

1. **ANNUAL BUDGET: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the proposed tax levy-cap compliant budget for the 2019-2020 school year in the amount of \$54,850,656 and that such budget be submitted to the voters for approval. The proposed budget has been established at the allowable tax levy of 2.13%.

**PROPERTY TAX REPORT CARD**

2. **PROPERTY TAX REPORT CARD: BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Property Tax Report Card as required by State Education Law Sections 1608, 1716(7) and 2601-a(3) for the 2019-2020 school year.

**LEAVE OF ABSENCE**

3. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Katelyn Adaszewski, teacher assistant, for an unpaid childcare leave of absence commencing September 1, 2019-June 30, 2020.

**PART-TIME SECURITY GUARD**

4. **PART-TIME SECURITY GUARD: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Patrick Walker as a part-time security guard effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$18.00/hour.

**CASUAL APPOINTMENT**

5. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Rebecca Olivieri as the all school musical choreographer for the 2018-2019 school year. Compensation for this assignment to be in accordance with the Babylon Teachers’ Association Contract for the 2018-2019 school year. (\$737.00)

**SUBSTITUTE NURSE APPOINTMENT**

6. **SUBSTITUTE NURSE APPOINTMENT: RESOLVED**: that on the recommendation of the Superintendent of Schools, the Board of Education approves Maryann Leap as a substitute nurse effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$175.00/day

**SUBSTITUTE FOOD SERVICE WORKER**

7. **SUBSTITUTE FOOD SERVICE WORKER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Laura Landro as a substitute food service worker effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$12.00/hour

**APPOINTMENT ELECTION WORKER**

8. **APPOINTMENT ELECTION WORKER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Carla Gutierrez as an election worker for the May 21, 2019 Budget Vote and Trustee Election. Compensation for this assignment to be \$12.00/hour.

**FIRST READING POLICY 4600-COUNSELING AND GUIDANCE PROGRAMS**

9. **FIRST READING POLICY 4600-COUNSELING AND GUIDANCE PROGRAMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of policy 4600-Counseling and Guidance Programs and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal first reading of policy 4600-Counseling and Guidance Programs, as attached.

**WESTERN SUFFOLK BOCES MULTI—EAR SERVICE AGREEMENT**

10. **WESTERN SUFFOLK BOCES MULTI-YEAR SERVICE AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a five year (2019-2024) multi-year service agreement between Western Suffolk BOCES and the Babylon Union Free School District according to the following payment schedule:

Year 1 (2019-2020)	232,649
Year 2 (2020-2021)	151,416
Year 3 (2021-2022)	151,416
Year 4 (2022-2023)	151,416
Year 5 (2023-2024)	151,416

**JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

11. **JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM: WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and **WHEREAS**, the Babylon UFSD, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and **WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and **WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and **WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant. **BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and **BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and **BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and **BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j. **BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j. **BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**SUMMER  
TRANSPORTATION  
EXTENSION  
CONTRACT**

12. **SUMMER TRANSPORTATION EXTENSION CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the summer transportation extension contract between the Babylon UFSD and Suffolk Transportation Systems, Inc. From July 1, 2019 to August 31, 2019.

**DRIVER  
EDUCATION  
CONTRACT**

13. **DRIVER EDUCATION CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Fitzgerald Driving School and Babylon UFSD for the Fall/Spring 2019-2020 semesters.

**EDUCATIONAL  
SERVICES  
AGREEMENT**

14. **EDUCATIONAL SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Educational Services Agreement between Babylon UFSD and Hope For Youth for the 2018-2019 school year.

**EDUCATIONAL  
SERVICES  
AGREEMENT**

15. **EDUCATIONAL SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Educational Services Agreement between Babylon UFSD and St. James Tutoring, Inc. for the 2018-2019 school year.

**SPECIAL  
EDUCATION  
SERVICES  
CONTRACT**

16. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2018-2019 school year between the Babylon UFSD and West Babylon UFSD (DOL#4-2018-2019).

**COMMITTEE ON  
SPECIAL  
EDUCATION AND  
CPSE**

17. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated January 2019 to March 2019.

**OTHER BUSINESS**

Other Business: 2019-2020 Board Meeting Dates, Board Retreat date, Field Use requirements for outside groups, overnight trip chaperone guidelines, career day signing event for 2019-2020, a documentary for students, Regents examination date change from June 3. As there was no other business, the Board moved to the next item.

**REPRESENTATIVES  
OF ORGANIZATIONS**

As there was no report from representatives of organizations, the Board moved to the next item.

**QUESTIONS/  
COMMENTS FROM  
VISITORS**

Questions/Comments from visitors: bond work, 2019-2020 itemized detailed budget, athletic budget breakdown, class reunion.

**FUTURE BOARD  
MEETINGS**

The Board of Education will hold a Work/Study Meeting on Monday, April 29, 2019, Special Meeting on Tuesday, April 30, 2019 at 4:00 p.m. Topic: WSB Budget Vote & Trustee Election. A Regular Business Meeting/Public Hearing on the Proposed 2019-2020 School Budget will be held on May 13, 2019 at 7:30 p.m. in the High School Library.

**ADJOURNMENT**

At 8:42 p.m., there being no other items for discussion, the meeting was adjourned on motion by E. O'Brien, seconded by D. Bencivenga and approved (7-0)