

**BABYLON UNION FREE SCHOOL DISTRICT
50 RAILROAD AVENUE
BABYLON, NEW YORK 11702**

**BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING
REVISED AGENDA
APRIL 15, 2019**

Meeting protocol: Please state your name when addressing the Board of Education.

- I. Call to Order - 6:30 p.m.
- II. Executive Session
It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session the Board will reconvene in the Babylon Junior-Senior High School library at approximately 7:30 p.m.
- III. Pledge of Allegiance - 7:30 p.m.
- IV. Approval of the Minutes of the Regular Business Meeting of March 11, 2019 and the Work/Study Meeting of March 25, 2019.
- V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for February 2019 and Internal Claims Audit Report for February 2019.
- VI. Superintendent's Report
 - a. Student Delegate Report
 - b. News & Updates Around the District
 - c. Presentation #5 on Proposed 2019-2020 School Budget
- VII. Committee Reports
 - a. Audit Committee
 - b. Finance Committee
 - c. Buildings & Grounds
 - d. Technology Committee
 - e. Curriculum Committee
 - f. Policy Committee
- VIII. Board Agenda Items
 - a. Questions from Visitors on Agenda Items - Please approach the podium and state your name.
 - b. Discussion
- IX. New Business
 1. **ANNUAL BUDGET: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the proposed tax levy-cap compliant budget for the 2019-2020 school year in the amount of \$54,850,656 and that such budget be submitted to the voters for approval. The proposed budget has been established at the allowable tax levy of 2.13%.
 2. **PROPERTY TAX REPORT CARD: BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Property Tax Report Card as required by State Education Law Sections 1608, 1716(7) and 2601-a(3) for the 2019-2020 school year.
 3. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Katelyn Adaszewski, teacher assistant, for an unpaid childcare leave of absence commencing September 1, 2019-June 30, 2020.
 4. **PART-TIME SECURITY GUARD: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Patrick Walker as a part-time security guard effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$18.00/hour.

5. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Rebecca Olivieri as the all school musical choreographer for the 2018-2019 school year. Compensation for this assignment to be in accordance with the Babylon Teachers' Association Contract for the 2018-2019 school year. (\$737.00)
6. **SUBSTITUTE NURSE APPOINTMENT: RESOLVED**: that on the recommendation of the Superintendent of Schools, the Board of Education approves Maryann Leap as a substitute nurse effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$175.00/day
7. **SUBSTITUTE FOOD SERVICE WORKER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Laura Landro as a substitute food service worker effective April 16, 2019 to June 30, 2019. Compensation for this assignment to be \$12.00/hour
8. **APPOINTMENT ELECTION WORKER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Carla Gutierrez as an election worker for the May 21, 2019 Budget Vote and Trustee Election. Compensation for this assignment to be \$12.00/hour.
9. **FIRST READING POLICY 4600-COUNSELING AND GUIDANCE PROGRAMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a first reading of policy 4600-Counseling and Guidance Programs and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal first reading of policy 4600-Counseling and Guidance Programs, as attached.
10. **WESTERN SUFFOLK BOCES MULTI-YEAR SERVICE AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a five year (2019-2024) multi-year service agreement between Western Suffolk BOCES and the Babylon Union Free School District according to the following payment schedule:

Year 1 (2019-2020)	232,649
Year 2 (2020-2021)	151,416
Year 3 (2021-2022)	151,416
Year 4 (2022-2023)	151,416
Year 5 (2023-2024)	151,416
11. **JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM: WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and **WHEREAS**, the Babylon UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and **WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and **WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and **WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant. **BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and **BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and **BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and **BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j. **BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j. **BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

- 12. **SUMMER TRANSPORTATION EXTENSION CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the summer transportation extension contract between the Babylon UFSD and Suffolk Transportation Systems, Inc. From July 1, 2019 to August 31, 2019.
- 13. **DRIVER EDUCATION CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Fitzgerald Driving School and Babylon UFSD for the Fall/Spring 2019-2020 semesters.
- 14. **EDUCATIONAL SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Educational Services Agreement between Babylon UFSD and Hope For Youth for the 2018-2019 school year.
- 15. **EDUCATIONAL SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Educational Services Agreement between Babylon UFSD and St. James Tutoring, Inc. for the 2018-2019 school year.
- 16. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2018-2019 school year between the Babylon UFSD and West Babylon UFSD (DOL#4-2018-2019).
- 17. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated January 2019 to March 2019.

X. Other Business

XI. Representatives of Organizations - Please approach the podium and state your name.

XII. Questions/Comments from Visitors - Please approach the podium and state your name.

XIII. Future Board Meetings:

Work/Study Meeting
Monday, April 29, 2019
7:30 p.m. – BHS Library

Special Meeting
Tuesday, April 30, 2019
4:00 p.m. - BHS Library
Topic: WSBOCES Budget Vote & Trustee Election

Public Hearing on Proposed 2019-2020
School Budget/Regular Business Meeting
Monday, May 13, 2019
7:30 p.m. – BHS Library

XIV. Adjournment

COUNSELING AND GUIDANCE PROGRAMS

The district shall provide a guidance program to support students and staff in the pursuit of academic achievement. In general, the Board expects counseling and guidance staff to:

1. Foster a welcoming environment and encourage positive connections with students.
2. Maintain appropriate professional boundaries with students.
3. Work with students and their families to resolve concerns whenever possible and appropriate.
4. Educate students as appropriate of the responsibilities staff have for reporting incidents.
5. Use their professional judgement, in consultation with administrators and/or the school attorney where appropriate, while observing legal mandatory reporting obligations.

School Counseling/Guidance Program

The district's counseling/guidance program shall, for all students in grades K-12, ensure access to a certified school counselor, prepare students to participate effectively in their current and future educational programs, and address college and career readiness and academic and social/emotional standards. The program shall include the following:

1. For students in grades K-5, the program shall be designed by a certified school counselor in coordination with the teaching staff and appropriate pupil personnel service providers to prepare students to participate effectively in their educational programs, providing college and career information, assisting students with challenges to academic success, such as attendance or behavioral concerns, and making referrals to appropriate professionals for more targeted supports;
2. For students in grades 6-12, certified school counselors shall provide annual individual progress review plans, reflecting each student's educational progress and career plans, and, for students with disabilities, consistent with their individualized education programs;
3. Core curriculum instruction by certified school counselors to address student college and career readiness, academic skills, and social/emotional development;
4. Direct student services, including but not limited to responsive services, crisis response, group and individual counseling, appraisal, assessment and advisement to enable students to benefit from the curriculum, assisting students to develop and implement postsecondary education and career plans, assisting students who exhibit attendance, academic, behavioral or adjustment concerns, and encouraging parental involvement; and

5. Indirect student services such as consultation, collaboration, leadership, advocacy, and teaming, and referrals to appropriately licensed or certified professionals.

School Counseling/Guidance Plans

A certified school counselor shall develop or direct the development of both district-wide and building-level comprehensive developmental school counseling/guidance plans. Such plans shall be updated annually, and shall be made available for review at the district offices and posted on the district website.

The plans shall include objectives and activities for the counseling/guidance programs, planning for the program's development and maintenance, school counseling curriculum, professional development planning, methods to evaluate the program based on data analysis of program results, and an assessment of resources necessary to support positive student outcomes.

Each plan shall also address the preparation of an annual report on the guidance program outcomes. Such report shall include an analysis of all components of the guidance program required by state regulations and summarized above. This report shall be presented annually to the Board.

School Counseling/Guidance Program Advisory Council

The district shall also establish a counseling/guidance advisory council to annually review the district's school counseling/guidance program plans, and advise on the implementation of the district's counseling/guidance program. The council shall include representative stakeholders such as parents, Board members, building and/or district administrators, community-based service providers, teachers, school counselors, school social workers and/or school psychologists. The council shall meet at least twice a year, and shall submit an annual report to the Board.

Ref: 8 NYCRR §100.2(j)

Adoption date: