

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: June 11, 2018

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané, President
Mr. Dominick Montalto, Vice President
Mr. Dominic P. Bencivenga
Mrs. Carol Dell'Erba
Mrs. Linda Jurs
Ms. Elizabeth O'Brien

Members Absent

Mrs. Ann Donaldson

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Ms. Pané, President. A motion to enter executive session for the purpose of discussing the medical history of a particular individual, contractual matters and advice from counsel was made by E. O'Brien, seconded by C. Dell'Erba and approved. (6-0) Public session resumed at 7:30 p.m. at which time Ms. Pané, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of May 7, 2018, Annual School District Meeting of May 15, 2018, Special Meeting of May 15, 2018, Special Meeting of June 1, 2018 and Special Meeting of June 6, 2018 were approved on motion by L. Jurs, seconded by C. Dell'Erba. (6-0)

APPROVAL OF TREASURER'S AND BUSINESS OFFICE FINANCIAL REPORTS

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for April 2018 and Internal Claims Audit Report for March 2018 and April 2018 were approved on motion by D. Bencivenga, seconded by E. O'Brien. (6-0)

SUPERINTENDENT'S REPORT

Mrs. Rozzi, Superintendent, and the Board of Education recognized Danish Farooq, Valedictorian, and Sophia Sherman, Salutatorian, each with a plaque. Also recognized were the Board of Education Student Delegates and Science Research Award recipients. Student Council Delegates reported that the 3rd Annual Shannon Saturno softball fundraiser was a great success. Thank you to all who played, donated, and attended. We raised \$1500 which will be put towards the Saturno scholarship. They also reported on activities in the Fine Arts and World Languages Departments.

Mrs. Rozzi reported the following:

- **Spring Awards Ceremonies:** In the last number of weeks many of us have attended an array of academic awards, induction ceremonies and concerts as we tie out the year. Special congratulations to all students recognized and involved as well as all staff who helped plan and implement such celebrations. My office has received some very nice feedback regarding these student accomplishments and performances.
- **Memorial Day Celebrations:** Special thanks to our schools who hosted Memorial Day remembrances on Friday, May 25th. Also on this day the school district hosted the American Legion and surviving WWII Veterans who were present as we unveiled the newly restored brass WWII plaque to its familiar home in Rowe Hall. Both Newsday and News 12 were on hand for the celebration. Special thanks to the Sons of the American Legion who funded the restoration of the 1946 plaque.
- **Distinguished Alumni Hall of Fame:** Our committee met again this past week; ads calling for nominations will be in the local papers from now through June's end, with a summer selection committee to convene. As we did last year, a new slate of Hall of Fame inductees will be honored during homecoming festivities on Saturday, October 27th.

COMMITTEE REPORTS

Ms. Pané, on behalf of Ann Donaldson, audit committee chair, reported that the committee met with Mr. Rodriguez from Cullen & Danowski to discuss the audit plan for the 2017-2018 school year. Some of the areas for audit emphasis will include effectiveness of internal controls, implementation of new accounting standards and extra classroom procedures and controls. . Mr. Bencivenga, buildings and grounds committee chair, reported that summer work will begin for the final phase of the bond project. The next meeting will be held on June 25th. Mrs. Dell’Erba, curriculum committee chair, reported that the committee met to finalize the mini-grants and spoke about professional development. There were no other committee reports this evening. All meetings will be posted on the district website.

QUESTIONS FROM VISITORS ON AGENDA ITEMS

The Board of Education addressed questions from visitors on agenda items. A Board member asked about the Multi-Year service agreement with Western Suffolk BOCES.

New Business

OMNIBUS MOTION

On motion by L. Jurs, seconded by D. Montalto, a motion to omnibus Resolutions 1 and 5-36 were approved (6-0).

On omnibus motion by E. O’Brien, seconded by D. Bencivenga an omnibus motion to approve Resolutions 1 and 5-36 were approved (6-0)

REORGANIZATION MEETING/REGULAR MEETING

1. **REORGANIZATION MEETING/REGULAR MEETING: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Reorganization Meeting of the Board of Education of the Babylon Union Free School District be scheduled for 7:00 p.m. on Tuesday, July 10, 2018, and **BE IT FURTHER RESOLVED**, that the Regular Meeting of the Board of Education of the Babylon UFSD be held immediately following the Reorganization Meeting on July 10, 2018.

TENURE APPOINTMENT

2. **TENURE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education grants tenure to Laura Doherty as an art teacher K-12 effective September 1, 2018.

On motion by C. Dell’Erba, seconded by D. Bencivenga, Resolution 2 was approved. (6-0)

TENURE APPOINTMENT

3. **TENURE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education grants tenure to Andrew Sheltz as a science teacher 7-12 effective September 1, 2018.

On motion by D. Montalto, seconded by E. O’Brien, Resolution 3 was approved. (6-0)

TENURE APPOINTMENT

4. **TENURE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education grants tenure to Julie Zanghi as an ESL teacher K-12 effective September 1, 2018.

On motion by L. Jurs, seconded by C. Dell’Erba, Resolution 4 was approved. (6-0)

LEAVE OF ABSENCE

5. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an unpaid leave of absence for Katelyn Adaszewski, teacher assistant, effective May 1, 2018 to June 30, 2018.

PROBATIONARY PHYSICAL EDUCATION TEACHER

6. **PROBATIONARY PHYSICAL EDUCATION TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Lauren Heck as a physical education teacher effective September 1, 2018 to September 1, 2021*. Compensation for this assignment to be MA/Step 6 of the 2018-19 Babylon Teachers Association contract. Ms. Heck holds a provisional certificate in physical education.(\$74,762)

PROBATIONARY DIRECTOR OF FACILITIES III

7. **PROBATIONARY DIRECTOR OF FACILITIES III: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Kevin Warren as the Director of Facilities III effective July 1, 2018. Compensation for this appointment to be in accordance with the Director of Facilities III Fringe Benefit Agreement for the 2018-2019 school year. (\$118,000)

PROBATIONARY APPOINTMENT 12-MONTH SENIOR CLERK TYPIST

8. **PROBATIONARY APPOINTMENT 12-MONTH SENIOR CLERK TYPIST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Cathy Orsini as a 12-month senior clerk typist effective July 1, 2018. Compensation for this assignment to be Step 8/Column D of the CSEA Clerical/Nursing/Computer Lab Assistant Association Contract. (\$52,814)

PART-TIME ART TEACHER APPOINTMENT

9. **PART-TIME ART TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Elizabeth Losito as a part-time (.5) art teacher effective September 1, 2018 to June 30, 2019. Compensation for this assignment to be .5 FTE of Step 1/MA of the 2018-2019 Babylon Teachers' Association salary schedule. (.5 FTE of \$62,118) Ms. Losito holds a permanent certificate in Art.

PART-TIME ASL TEACHER APPOINTMENT

10. **PART-TIME ASL TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Alesia Olsen as a part-time (.6) ASL teacher effective September 1, 2018 to June 30, 2019. Compensation for this assignment to be .6 FTE of Step 2/MA+75 of the 2018-2019 Babylon Teachers' Association salary schedule. (.6 FTE of \$84,651) Ms. Olsen holds a certificate in American Sign Language.

PART-TIME SCHOOL LUNCH MANAGER APPOINTMENT

11. **PART-TIME SCHOOL LUNCH MANAGER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Nancy Padrone as a part-time school lunch manager effective July 1, 2018 to June 30, 2019. Compensation for this assignment to be \$400.00/day, not to exceed 2.5 days per week.

PART-TIME DISTRICT COURIER APPOINTMENT

12. **PART-TIME DISTRICT COURIER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Lonell Rogers as a part-time District Courier from July 1, 2018 to June 30, 2019. Compensation for this position to be \$18.00/hour.

PER DIEM SUBSTITUTE TEACHER APPOINTMENT

13. **PER DIEM SUBSTITUTE TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Steven Hourigan as a substitute teacher effective May 21, 2018 to June 22, 2018. Compensation for this assignment to be \$110.00/day.

PER DIEM SUBSTITUTE TEACHER APPOINTMENT

14. **PER DIEM SUBSTITUTE TEACHER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Allison Buser as a substitute teacher effective June 5, 2018 to June 22, 2018. Compensation for this assignment to be \$110.00/day.

SUMMER PART-TIME AIDE APPOINTMENTS

15. **SUMMER PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following summer part-time aide appointments effective July 1, 2018 to August 31, 2018 on an as needed basis during that period of time. Compensation to be in accordance with the aides and monitors association contract and cafeteria association contract (\$18.55/hour/*\$21.20/hour)

Ellen Smith Alice Lydakis Debbie Catanzaro *Margaret Kelland

CASUAL SUMMER MUSIC PROGRAM APPOINTMENTS

16. **CASUAL SUMMER MUSIC PROGRAM APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the summer music program from July 2-August 2, 2018. Compensation for these positions to be in accordance with the 2018-2019 Babylon Teachers' Association Contract (\$44.00/hour)

Teachers: Don Meier, Charles Leech, Paul Grisafi

APPROVAL FOR NIGHT AND WEEKEND DIFFERENTIAL

17. **APPROVAL FOR NIGHT AND WEEKEND DIFFERENTIAL: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the night and weekend differential for the following buildings and grounds staff for the 2018-2019 school year. Compensation to be in accordance with the 2018-2019 CSEA Custodial Agreement.
Night Differential: Lisa Brunjes, Stephen DeRusso, Simone Genua, Joseph Jones, James Lind, David Marcopoulos, Genero Peralta, William Rivas, Nelson Torres, Dustin Cogliano (\$1378.00)
Weekend Differential: Stephen DeRusso, Joseph Loudon (\$1161.00)

STUDENT OVERNIGHT TRIP

18. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for 8th grade student participation to Washington, D.C. from March 14-March 15, 2019.

NEW TEXTBOOK ADOPTION

19. **NEW TEXTBOOK ADOPTION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following textbook: AP Government: American Politics Today Co-authored by William T. Bianco of Indiana University and David T. Canon of University of Wisconsin. Published by Norton Books.

SURPLUS EQUIPMENT

20. **SURPLUS EQUIPMENT: RESOLVED**, that consistent with Policy 6900, four dishwashers are designated as surplus equipment and will be offered for sale and/or disposed of accordingly.

APPROPRIATION TRANSFERS

21. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2017-2018 school year:

1. From: A 2251.4900-00-000 Special Ed-Boces (177,500.00)
To: A 1480.4900-00-000 Public Info-Boces Serv 2,000.00
To: A 1680.4900-00-000 Central Data Process-Boces Serv 112,000.00
To: A 1981.4900-00-000 Special Items-Boces 57,500.00
To: A 2612.4900-00-000 Library Boces Services 6,000.00
This transfer is necessary to realign BOCES expenses with budget codes.

2. From: A 2251.4900-00-000 Special Ed-Boces (33,850.00)
To: A 2251.4700-00-000 Special Ed Tuition 33,850.00
This transfer is necessary for the purpose of paying tuition dictated by a stipulation agreement.

3. From: A 5543.4900-00-000 Contract Trans-District Buses (20,000.00)
To: A 5542.4000-01-000 Contract Trans-Field Trips 6,000.00
To: A 5542.4000-02-000 Contract Trans-Field Trips 7,000.00
To: A 5542.4000-03-000 Contract Trans-Field Trips 7,000.00
This transfer is necessary for the cover increase costs for student field trips in all grade levels.

WESTERN SUFFOLK BOCES MULTI-YEAR SERVICE AGREEMENT

22. **WESTERN SUFFOLK BOCES MULTI-YEAR SERVICE AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a five year (2018-2023) multi-year service agreement between Western Suffolk BOCES and the Babylon Union Free School District according to the following payment schedule:
Year 1 (2018-2019): \$210,633
Year 2 (2019-2020): \$136,525
Year 3 (2020-2021): \$136,525
Year 4 (2021-2022): \$136,525
Year 5 (2022-2023): \$136,525

ANNUAL FIRE INSPECTION REPORT

23. **ANNUAL FIRE INSPECTION REPORT: RESOLVED**, that the Board of Education hereby accepts the annual fire inspection report for 2018/2019; **IT IS FURTHER RESOLVED**, that the Board of Education hereby directs the filing of said inspection in the Office of the District Clerk and the Office of the Commissioner of Education; **IT IS FURTHER RESOLVED**, that the Board of Education hereby gives public notice of the filing of said report as follows: Notice is hereby given that the annual inspection for the year 2018/2019 of the school buildings, Babylon Elementary School, Babylon Memorial Grade School and Babylon Junior-Senior High School within the boundaries of the Babylon Union Free School District for fire hazards which might endanger the lives of students, teachers and employees therein, has been completed and the report thereof is available at the Office of the District Clerk of the Babylon Union Free School District at 50 Railroad Avenue, Babylon, New York for inspection by all interested persons and **IT IS FURTHER RESOLVED**, that the District Clerk is hereby authorized and directed to publish said notice in the Babylon Union Free School District's official newspaper within twenty (20) days.

LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID

24. **LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID: WHEREAS**, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2018-2019 school year. **WHEREAS**, Babylon Union Free School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and **WHEREAS**, Babylon Union Free School District wishes to appoint a committee to assume the responsibility of drafting specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore, **BE IT RESOLVED**, that the Board of Education of the Babylon Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and **BE IT FURTHER RESOLVED**, that the Babylon Union Free School District's Board of Education agrees 1) to abide by the majority decisions of the participating districts on quality standards; 2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; 3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

CHANGE ORDER

25. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1R for General Construction with Preferred Construction, Halesite, New York, in the deduct amount of - \$10,000.00, as the result of credit for unforeseen allowances.

HEALTH & WELFARE SERVICE AGREEMENTS

26. **HEALTH & WELFARE SERVICE AGREEMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve health and welfare service agreements between the Babylon UFSD and Jericho UFSD for the 2017-2018 school year.

GUERCIO & GUERCIO CONTRACTS

27. **GUERCIO & GUERCIO CONTRACTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a contract between the Babylon Union Free School District and Guercio & Guercio for the General Counsel Contract and Labor Counsel Contract from July 1, 2018 to June 30, 2019, fee structure as per contract.

FITZGERALD DRIVING SCHOOL CONTRACT

28. **FITZGERALD DRIVING SCHOOL CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between the Babylon UFSD and Fitzgerald Driving School for the 2018-2019 school year.

IRS 403B PLAN SERVICES AGREEMENT REINSTATEMENT

29. **IRS 403B PLAN SERVICES AGREEMENT REINSTATEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the services agreement reinstatement between the Babylon Union Free School District and OMNI Group for the 2018-2019 school year. The annual service fee for the 2018-2019 school year is \$2,184.

HOME TUTORING CONSULTANT SERVICES CONTRACT

30. **HOME TUTORING CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Home Tutoring/Instruction consultant services contract between the Babylon UFSD and Tutoring for Life, LLC for the 2018-2019 school year.

TRANSPORTATION CONSULTANT SERVICES AGREEMENT

31. **TRANSPORTATION CONSULTANT SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consulting services contract between School Source Technologies and the Babylon Union Free School District for the 2018-2019 school year. The annual service fee for 2018-2019 is \$25,000.

ARCHITECTS CONSULTANT SERVICES CONTRACT

32. **ARCHITECTS CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services contract between the Babylon UFSD and Campbell Cassetta Architects PC to provide Architectural and Engineering services related to the design of the high school vestibule. Not to exceed compensation amount of \$3,800.

SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT

33. **SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education consultant services contract for the 2018-2019 school year between the Babylon UFSD and the following providers: Access 7 Services, Inc. (SECSC-2018/19-#1, Islip Tutoring Service, Inc. (SECSC-2018/2019-#3), Positive Behavior Support Consulting (SECSC-2018/19-#5), Metro Therapy, Inc. (SECSC-2018/19-#8), Creative Tutoring (SECSC-2018/19-#9), Barbara Lee Christensen (SECSC-2018/19-#10), Marra & Glick Applies Behavior Analysts, PLLC (SECSC-2018/19-#12), CJI Consulting, Inc. (SECSC-2018/19-#14), MKSA LLC (SECSC-2018/19-#15), New York Therapy Placement Services, Inc. (SECSC-2018/19-#16), The Long Island Home, d/b/a South Oaks Hospital (SECSC-2018/2019-#17), Helping Hands Consultation Services, Inc. DBA Helping Hands Children Services (SECSC-2018/19-#2)

SPECIAL EDUCATION SERVICES CONTRACT

34. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2017-2018 school year between the Babylon UFSD and Half Hollow Hills CSD (DOL-HHH-2017-18)

SPECIAL EDUCATION SERVICES CONTRACT

35. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract for the 2018-2019 school year between the Babylon UFSD and the following providers: The Hagedorn Little Village School (SPED 2018-19-C), AHRC (SPED-2018/19-A), Wyandanch UFSD (DOL#3 2018.19), Central Islip UFSD (DOL#2 2018-19), Brentwood UFSD (DOL#1 2018-19),

COMMITTEE ON SPECIAL EDUCATION & CPSE

36. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the committee on Preschool Special Education for cases dated January 2018-May 2018.

OTHER BUSINESS

Mrs. Rozzi, Superintendent, reported that the Annual Reorganizational meeting is scheduled for Tuesday, July 10 at 7:00 p.m. The annual Board of Education retreat will be held on Wednesday, July 11, 2018. The updated multi-year District Technology Plan was sent home to the trustees' attention after amendments were recently made. This updated plan will require a Board of Education resolution. We have registered an additional number of students for the summer SCOPE program after promoting the program out to West Islip and West Babylon. SCOPE will most likely run the program with a few minor consolidations in offerings while meeting the registrants' needs. There are a series of receptions that NYSSBA is holding across NYS to thank Board trustees for their service. The annual Booster Club Golf Outing is July 2nd. A flyer is posted on the district website. The SCOPE Annual Dinner Meeting is scheduled for Thursday, August 9th at the Bourne Mansion at St. John's University and begins at 5:00 p.m. This year's guest speakers will be Maryellen Elia and Roger Tilles.

REPRESENTATIVES OF ORGANIZATIONS

Mrs. Stephanie Cosentino, PTA President, reported some of the hard work PTA provided during the school year and thanked all involved. Mr. Chris Pascale, SEPTA representative, reported that SEPTA awarded a scholarship and invite parents of special needs to contact SEPTA.

QUESTIONS FROM VISITORS

The Board of Education addressed comments/questions from visitors regarding tour buildings after completion of bond work.

FUTURE BOARD MEETINGS

The Board of Education will hold a Regular Business Meeting on Monday, June 25, 2018 at 7:30 p.m. in the Babylon Junior-Senior High School Library.

ADJOURNMENT

At 8:22 p.m., there being no other items, the meeting was adjourned on motion by L. Jurs, seconded by E. O'Brien and approved (6-0)

At the conclusion of the meeting, the Board of Education held a reception to honor our tenured staff.