

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: August 14, 2017

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané, President
Mr. Dominick Montalto, Vice President
Mr. Dominic P. Bencivenga
Mrs. Carol Ann Dell'Erba
Mrs. Ann Donaldson
Mrs. Linda Jurs
Mrs. Elizabeth O'Brien

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Ms. Pané, President. A motion to enter executive session for the purpose of discussing the employment history of particular individuals, contractual matters, and advice from counsel was made by A. Donaldson, seconded by L. Jurs and approved. (7-0) Public session resumed at 7:00 p.m. at which time Ms. Pané, President, led the assemblage in the Pledge of Allegiance.

Mrs. Rozzi advised members of the audience that they are to address any questions directly to the Board President or Superintendent. As per Board policy, the district will limit discussions of any item by the public to three (3) minutes in order for the Board to expeditiously conduct its business.

APPROVAL OF MINUTES

The Minutes of the Reorganization/Regular Meeting of July 13, 2017 and Work/Study Meeting of July 24, 2017 was approved on motion by A. Donaldson and seconded by C. Dell'Erba. (7-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for June 2017 and Internal Claims Audit Report for June 2017 were approved on motion by L. Jurs and seconded C. Dell'Erba. (7-0)

SUPERINTENDENT'S REPORT

Mrs. Rozzi, Superintendent of Schools, reported the following:

- **Transportation Update:** Mrs. Rozzi reported that a letter was sent to the families that are ineligible for bussing outlining transportation requirements Mr. Robertson presented his analysis of the transportation financials over the last three years to the Board of Education, confirming efficiencies now in place as well as the potential for high school bussing utilizing the current fleet. After that conversation was held in July, the trustees have suggested to Mr. Robertson that he return and report on scenarios to high school bussing. Mr. Robertson will be working on the Board's request in the coming weeks and will report out his findings later this fall.
- **Board of Educational PD Updates:** The Board and central office have been actively engaged in their own professional development this last month. Members attended the annual School Law conference hosted through NYSSBA on July 27th and we held our annual school board retreat.
- **School Mailings:** The school mailings will be going home shortly. There is a welcoming back letter from my office included in this mailing with important fall dates and introductions of our parents to new staff who have joined our Babylon faculty. The first day of school for students will be Thursday, September 7th; the full faculty will return on Tuesday and Wednesday (9/5-9/6) for Superintendent's Conference Days with a kick-off on 9/5 by motivational speaker Jon Gordon who will help us set the positive tone for the year.
- **The district is implementing our new K-6 SEL curriculum.** Under the direction of the principals and teachers who piloted SEL programs last year, the new program (Second Step) was chosen. We are set for a full implementation and kick off this September in all K-6 classrooms. Additionally, we have secured a sizable grant to incorporate the Circle of Dance program as well as a grant from Assemblywoman Pellegrino who is helping us incorporate yoga into our schools. More details about these extensions come early fall.

- Technology: Mr. Dileo and the technology department is gearing up for the first year of the 1:1 initiative. So far this summer we have a newly-implemented wireless system has been installed. A migration of email/cloud storage from google to office 365 is now complete. Wiring for a comprehensive, district-wide new security system is in the process of being completed by late fall.
- Food Service: Our food service has developed a wonderful updated menu of allergy-safe party options for purchase when planning food-based class parties. Welcome letters to all families will be sent shortly under separate cover. We are looking at holding an allergy awareness workshop for all designated K-6 classroom parents this fall with more information to follow.
- This fall we will see the return of Junior-Senior High School Parent/Teacher conferences this November 2017.
- Enhanced Guidance & Career Counseling services will continue as we prepare students and their families for the life beyond Babylon.
- Mrs. Rozzi invited the community to join her for the four scheduled “Coffee with the Superintendent” day and evening sessions noted in the district calendar throughout the year.
- The first “Community Book club with the Superintendent” is set to begin later this fall. We will be reading the New York Times bestseller titled, How to Raise an Adult, by author Julie Lythcott-Haims. A book club with parents/community is always enjoyable and this year’s selection will be a terrific way for us to connect with our community members on a topic related to student learning, child development and the book’s consistent theme centered on emotional and social well-being. Information on dates and times will be released sometime in September. If interested, please get yourself a copy of the book.
- Upon completion of the summer bond work, we will have PSEG conduct an energy audit.

COMMITTEE REPORTS

Mrs. Donaldson, audit committee chair, reported that audit work continues as scheduled. Meeting dates will be discussed as those reports are ready for discussion. Mrs. Jurs, finance committee chair, reported that the next meeting will be held on January 8, 2018. Mr. Bencivenga, buildings and ground committee chair, reported that they met a few weeks ago and SCC gave an update of the bond work which is mostly on schedule. The cafeterias may have to open with limited resources. Skip Gardner, Village of Babylon, is coming later this evening to discuss the grade school fields. We will be looking at colors for the tennis courts. The board walk through will be August 24th at 9:00 a.m. Mr. Montalto, technology committee chair, reported that summer projects are continuing, the migration from google to Microsoft is complete. Surface Pros are being distributed to all teachers and workshops for directors will be held over the summer and for teachers as well on Superintendent’s Conference Day. The next meeting will be held on September 25 at 7:45 p.m. Mrs. Dell’Erba, curriculum committee chair, reported that the committing will meet on September 18th to look at goals. Ms. O’Brien, policy committee chair, reported that the next meeting will be held on September 14th. All meetings are posted on the website.

QUESTIONS FROM VISITORS ON AGENDA ITEM

The Board of Education addressed questions from visitors on agenda item #1. The Board of Education discussed Item #22. As there was no other discussion the Board moved to the next item.

New Business

OMNIBUS MOTION

On motion by E. O’Brien, seconded by D. Montalto, a motion to omnibus Resolutions 1-29 were approved (7-0).

On omnibus motion by A. Donaldson, seconded by C. Dell’Erba an omnibus motion to approve Resolutions 1-29 were approved (7-0)

PROBATIONARY APPOINTMENT SCHOOL PSYCHOLOGIST

1. **PROBATIONARY APPOINTMENT SCHOOL PSYCHOLOGIST: RESOLVED**, that upon the recommendation from the Superintendent of Schools, the Board of Education approves the probationary appointment of Ashley De Luca as a school psychologist effective September 1, 2017 through September 1, 2021*. Compensation for this assignment is Step1/MA of the 2017-2018 Babylon Teachers’ Association salary schedule. (\$61,050) Ms. De Luca holds permanent certificate as a School Psychologist.

**APPOINTMENT
PART-TIME ART
TEACHER**

2. **APPOINTMENT PART-TIME ART TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Elizabeth Losito as a part-time (.5) art teacher effective September 1, 2017 to June 30, 2018. Compensation for this assignment to be .5 FTE of Step1/MA of the 2017-2018 Babylon Teachers’ Association salary schedule. (.5 FTE of \$61,050). Ms. Losito holds a permanent certificate in Art.

**APPOINTMENT
PART-TIME
SCIENCE TEACHER**

3. **APPOINTMENT PART-TIME SCIENCE TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Natalie Sabia as a part-time (.5) science teacher, effective September 1, 2017 to June 30, 2018. Compensation for this assignment to be .5 FTE of Step 1/BA of the 2017-2018 Babylon Teachers’ Association salary schedule. (.5 FTE of \$54,025) Ms. Sabia holds an initial certificate in biology.

**LEAVE
REPLACEMENT**

4. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Brittany Mueller as a leave replacement elementary teacher effective September 1, 2017 to December 1, 2017. Compensation for this assignment to be Step 1/BA of the 2017-2018 Babylon Teachers’ Association salary schedule. (\$54,025) Ms. Mueller holds an initial certificate in Early Childhood Education (Birth – Grade 2) and Childhood Education Grades (1-6).

**LEAVE
REPLACEMENT**

5. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Emilee Rahner as a leave replacement elementary teacher effective September 1, 2017 to January 26, 2018. Compensation for this assignment to be Step 1/MA of the 2017-2018 Babylon Teachers’ Association salary schedule. (\$61,050) Ms. Rahner holds an initial certificate in Childhood Education (1-6) and SWD (1-6).

**SUMMR PART-
TIME AIDE
APPOINTMENT**

6. **SUMMER PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the superintendent of Schools, the Board of Education approves the part-time summer aide appointment of Deborah Catanzaro from August 4, 2017 to August 31, 2017, as needed. Compensation for this position to be in accordance with the 2017-2018 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

**PART-TIME AIDE
APPOINTMENTS**

7. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointments from September 1, 2017 to June 30, 2018. Compensation for this positions to be in accordance with the 2017-2018 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

Junior-Senior High School
Alice Lydakiss

Business Office
Elizabeth Leahy

**PART-TIME
MONITOR
APPOINTMENTS**

8. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments from September 1, 2017 to June 30, 2018. Compensation for these positions to be in accordance with the 2017-2018 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)

Elementary School
Patricia Principate

Grade School
Tina Cannetti

| | | |
|-----------------|-----------------|------------------|
| Jeanne Flaugher | Eileen Martin | Amanda Lotruglio |
| Lisa Harvey | Gina O’Hara | Karen Witthohn |
| Joanne Dee | Lauren Holbrook | Heather Tenety |

**PART-TIME
SECURITY GUARD
APPOINTMENT**

9. **PART-TIME SECURITY GUARD APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointments of the following part-time security guards for the 2017-2018 school year. Compensation for this position to be at the security guard hourly rate of pay of \$18.00.

Melissa Farrell Michael Mertz

INTERNSHIPS

19. **INTERNSHIPS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following internships for the 2017-2018 school year as follows:

| <u>Interns</u> | <u>Area of Certification</u> | |
|-----------------|------------------------------|------|
| Ashley Vereen | School Counseling/LIU | JSHS |
| Bernice Cabrera | School Psychology/LIU | GS |

ANNUAL FIRE INSPECTION REPORT

20. **ANNUAL FIRE INSPECTION REPORT: RESOLVED**, that the Board of Education hereby accepts the annual fire inspection report for the year 2017-2018; **IT IS FURTHER RESOLVED**, that the Board of Education hereby directs the filing of said inspection in the Office of the District Clerk and the Office of the Commissioner of Education; **IT IS FURTHER RESOLVED**, that the Board of Education hereby gives public notice of the filing of said report as follows: Notice is hereby given that the annual inspection for the year 2017-2018 of the school buildings, Babylon Elementary School, Babylon Memorial Grade School and Babylon Junior-Senior High School within the boundaries of the Babylon Union Free School District for fire hazards which might endanger the lives of students, teachers and employees therein, has been completed and the report thereof is available at the Office of the District Clerk of the Babylon Union Free School District at 50 Railroad Avenue, Babylon, New York for inspection by all interested persons and **IT IS FURTHER RESOLVED**, that the District Clerk is hereby authorized and directed to publish said notice in the Babylon Union Free School District's official newspaper within twenty (20) days.

SOCIAL-EMOTIONAL LEARNING CURRICULUM

21. **SOCIAL-EMOTIONAL LEARNING CURRICULUM: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Second Step Social-Emotional Learning Curriculum for grades K-6 for implementation in the 2017-2018 school year.

BOOK BUYBACK PROGRAM

22. **BOOK BUYBACK PROGRAM: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the participation of the Babylon Union Free School District in the Follett Book BuyBack Program.

INTERMUNICIPAL AGREEMENT FOR REFUSE AND SECURITY SERVICES

23. **INTERMUNICIPAL AGREEMENT FOR REFUSE AND SECURITY SERVICES: RESOLVED**, that the Board of Education of the Babylon Union Free School District, hereby accepts the recommendation of the Superintendent of Schools to approve an Intermunicipal Agreement with the Village of Babylon for the provision of refuse removal and security services, effective July 1, 2017 to June 30, 2018, and authorizes the President of the Board to execute such agreement.

SECURITY SERVICES AGREEMENT

24. **SECURITY SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between the Babylon UFSD and Investigative Professionals Inc. to perform security services from July 1, 2017 through June 30, 2018. The hourly rate, holiday hourly rate and overtime hourly rate and investigative hourly rate respectively is \$22.00, \$33.00 and \$33.00, \$50.00 per hour.

APPROPRIATION TRANSFERS

25. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2017-18 school year:

| | |
|--|-------------|
| 1. From: A 2630.4630-00-000 Computer Instr Software | (12,000.00) |
| To: A 2630.4190-00-000 Computer Instr Contracts | 12,000.00 |
| This transfer is necessary to cover additional expenses. | |

**APPROPRIATION
TRANSFERS**

26. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2016-17 school year:

| | | |
|-----------|---|-------------|
| 1. From: | A 2110.4900-00-000 Tch/Reg Sch-Boces | (66,344.00) |
| To: | A 1480.4900-00-000 Public Info-Boces Services | 2,930.00 |
| To: | A.1680.4900-00-000 Central Data Process-Boces Services | 12,116.00 |
| To: | A 1981.4900-00-000 Special Items-Boces | 10,498.00 |
| To: | A 2280.4900-00-000 Occupational Education-Boces | 40,800.00 |
| 2. From: | A 5582.4900-00-000 Boces Trans-Handicapped | (12,680.00) |
| To: | A 5510.4460-00-000 Transportation-Prof Svce | 12,680.00 |
| 3. From: | A 9010.8001-00-000 Employ Bene/ERS | (93,765.00) |
| To: | A 9040.8004-00-000 Employ Bene/Worker Comp | 61,947.00 |
| To: | A 2110.1283-03-000 Tch/Reg Sch-Career Incr | 31,818.00 |
| 4. From: | A 2110.1400-01-000 Tch/Reg Sch-Substitute | (42,484.00) |
| To: | A 2110.1283-03-000 Tch/Reg Sch-Career Incr | 42,484.00 |
| 5. From: | A 2110.1610-03-000 Tch/Reg Sch-Non Instr P/T | (31,907.00) |
| To: | A 2110.1283-03-000 Tch/Reg Sch-Career Incr | 31,907.00 |
| 6. From: | A 9020.8002-00-000 Employ Bene/TRS | (70,043.00) |
| To: | A 2110.1383-01-000 Tch/Reg Sch-Career Incr | 70,043.00 |
| 7. From: | A 9030.8003-00-000 Employ Bene/Soc Sec | (66,760.00) |
| To: | A 2110.1383-01-000 Tch/Reg Sch-Career Incr | 60,197.00 |
| To: | A 2110.1300-01-000 Tch/Reg Sch-Instr 7-1 | 26,563.00 |
| 8. From: | A 1620.1610-00-000 Operation-Non Instr P/T | (34,118.00) |
| To: | A 2251.1611-01-000 Spec Ed Non Instr Sal P/T | 11,620.00 |
| To: | A 2251.1611-03-000 Spec Ed Non Instr Sal P/T | 22,498.00 |
| 9. From: | A 2251.1514-00-000 Spec Ed-Instr Sal-6 th Period | (8,037.00) |
| To: | A 2251.1611-02-000 Spec Ed Non Instr Sal P/T | 8,037.00 |
| 10. From: | A 2251.1517-00-000 Spec Ed-Committee Work-P/T | (8,037.00) |
| To: | A 2251.1611-02-000 Spec Ed Non Instr Sal P/T | 8,037.00 |
| 11. From: | A 2855.1509-01-000 Intersch Activ-Sal | (10,377.00) |
| To: | A 2810.1507-01-000 Guidance-Instr Sal | 10,377.00 |

These are end of year budget transfers required to satisfy ST-3 reporting codes.

**SPECIAL
EDUCATION
SERVICES
CONTRACT**

27. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract between United Cerebral Palsy (SPED2017-2018-C), Deer Park UFSD (DOR#1-Amendment) for the 2017-2018 school year:

**SPECIAL
EDUCATION
CONSULTANT
SERVICES
CONTRACT**

28. **SPECIAL EDUCATION CONSULTANT SERVICES CONTRACT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contracts between the Babylon Union Free School District and Top Grade (SECSE-2017/2018#15) for the 2017-2018 school year

COMMITTEE ON SPECIAL EDUCATION AND CPSE

29. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated April 2017 to July 2017.

At the conclusion of New Business, Mrs. Rozzi congratulated Ms. De Luca, probationary school psychologist and part time art teacher Elizabeth Losito who were in the audience. Mrs. Rozzi acknowledged elementary teacher leave replacements Ms. Mueller and Ms. Rahner, and part-time science teacher Natalie Sabia.

OTHER BUSINESS

Mr. Skip Gardner, Village of Babylon, will be joining us later this evening to discuss the grade school fields.

REPRESENTATIVES OF ORGANIZATIONS

Mrs. Cosentino read a brief statement introducing herself as the new PTA President

QUESTIONS FROM VISITORS

Questions/Comments from visitors included: football camp, Board of Education committee chairs, transportation, bond referendum.

DISCUSSION

Mr. Skip Gardner, Village of Babylon, reported to the Board of Education the Village's assessment of the grade school fields.

FUTURE BOARD MEETINGS

The Board of Education will hold a Regular Business Meeting on Monday, August 28, 2017 at 7:00 p.m. in the library of the Babylon Junior-Senior High School.

ADJOURNMENT

At 8:32 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs, seconded by E. O'Brien and approved (7-0)

**In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.*